

AGENDA

Meeting: SALISBURY AREA BOARD
Place: The Alamein Suite, City Hall, Malthouse Lane, Salisbury SP2 7TU
Date: Thursday 12 May 2011
Time: 7.00 pm

Representatives from Salisbury City Council
and Laverstock and Ford Parish Council

If you have any requirements that would make your attendance at the meeting easier,
please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to James Hazlewood (Senior Democratic
Services Officer), on 01722 434250 or email james.hazlewood@wiltshire.gov.uk
OR

Marianna Dodd (Salisbury Community Area Manager), on 07919 881174 or email
marianna.dodd@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at
www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

John Brady	Salisbury St Martin's & Cathedral
Richard Clewer	Salisbury St Paul's
Chris Cochrane (Vice Chairman)	Salisbury Fisherton & Bemerton Village
Brian Dalton	Salisbury Harnham
Mary Douglas (Chairman)	Salisbury St Francis & Stratford
Bill Moss	Salisbury St Mark's & Bishopdown
Ricky Rogers	Salisbury Bemerton
Paul Sample	Salisbury St Edmund & Milford

Map enclosed at page 1

Items to be considered	Time
<p>1. Welcome and Introductions</p> <p>2. Apologies for Absence</p> <p>3. Minutes (<i>Pages 3 - 16</i>) To confirm the minutes of the meeting held on 17 March 2011.</p> <p>4. Declarations of Interest Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. Chairman's Announcements (<i>Pages 17 - 30</i>)</p> <ul style="list-style-type: none"> a. Waste Sites Consultation b. Digital Inclusion – Superfast Broadband Survey c. End of Life Care d. Community Services Contract e. Older People’s Accommodation Strategy f. Wessex Community Action – Children and Families Community and Voluntary Sector Forum. 	<p>7.00pm</p>
<p>6. Community Area Transport Group (CATG) To receive a preliminary design from officers on a traffic scheme for Harnham Road to improve crossing facilities for pedestrians.</p>	<p>7.05pm</p>
<p>7. Child Poverty To receive a presentation from Alison Bell (Public Health Lead, NHS Wiltshire) on Child Poverty in the most deprived areas of Salisbury.</p>	<p>7.10pm</p>
<p>8. Families</p> <p>8.1. Children's Centres - Spurgeons To receive a presentation from Alison Glasspool (Assistant Director, Children’s Service – Spurgeons) on the three Children’s Centres in Salisbury, followed by a brief opportunity for questions.</p>	<p>7.20pm</p>

8.2.	Explore	7.35pm
	To receive a presentation from Mary Paisey (Chair of Explore) on work being undertaken in schools to talk with young people about relationships and marriage, followed by a brief opportunity for questions.	
8.3.	Roundtable discussion	7.50pm
	Following the above two presentations, there will be an opportunity to break into groups to discuss the following questions, and then feed back to the rest of the meeting:	
	<ol style="list-style-type: none"> 1. <i>What are the main challenges for families?</i> 2. <i>How can I, or my organisation, work with the Children's Centres and/or Explore to help families overcome these challenges?</i> 	
9.	Community Campus Project (Pages 31 - 38)	8.10pm
	To receive a report on draft proposals to develop a community campus at Five Rivers Leisure Centre. A community campus is a building (or buildings) in a community area that provides services for the surrounding community area.	
	The Area Board will be asked to support the development of the Salisbury Campus at the Five Rivers Leisure Centre, and to establish a Shadow Community Operations Board to oversee consultation with service users, the development of the new facilities and their future management. See full list of recommendations in the attached report.	
10.	Update from Representatives (Pages 39 - 42)	8.20pm
	To receive updates from the Salisbury City Council representative and the Laverstock and Ford Parish Council representative, in addition to other partner agencies.	
11.	Update from Salisbury City Community Area Partnership (SCCAP)	8.25pm
	To receive an update from the Community Area Partnership.	

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| 12. | Your Local Issues

Marianna Dodd (Salisbury Community Area Manager) will report on the progress of the issues recently raised by local people.

Detailed information on the progress of individual issues is available on the council's website. Go to www.wiltshire.gov.uk/areaboards and click on "Track your community issues". | 8.30pm |
| 13. | Community Area Grants (<i>Pages 43 - 76</i>)

To consider community grants with the opportunity for questions from the public. | 8.35pm |
| 14. | Future Meeting Dates, Evaluation and Close (<i>Pages 77 - 78</i>)

To note the Board's Forward Plan, including details of future agenda items.

The date of the next meeting is Thursday 14 July 2011, 7pm at Salisbury Methodist Church, St Edmunds Church Street, Salisbury. | 9.00pm |

Future Meeting Dates

Thursday, 14 July 2011

7.00 pm

Salisbury Methodist Church, St Edmund Church Street,
Salisbury SP1 1EF

Thursday 15 September 2011

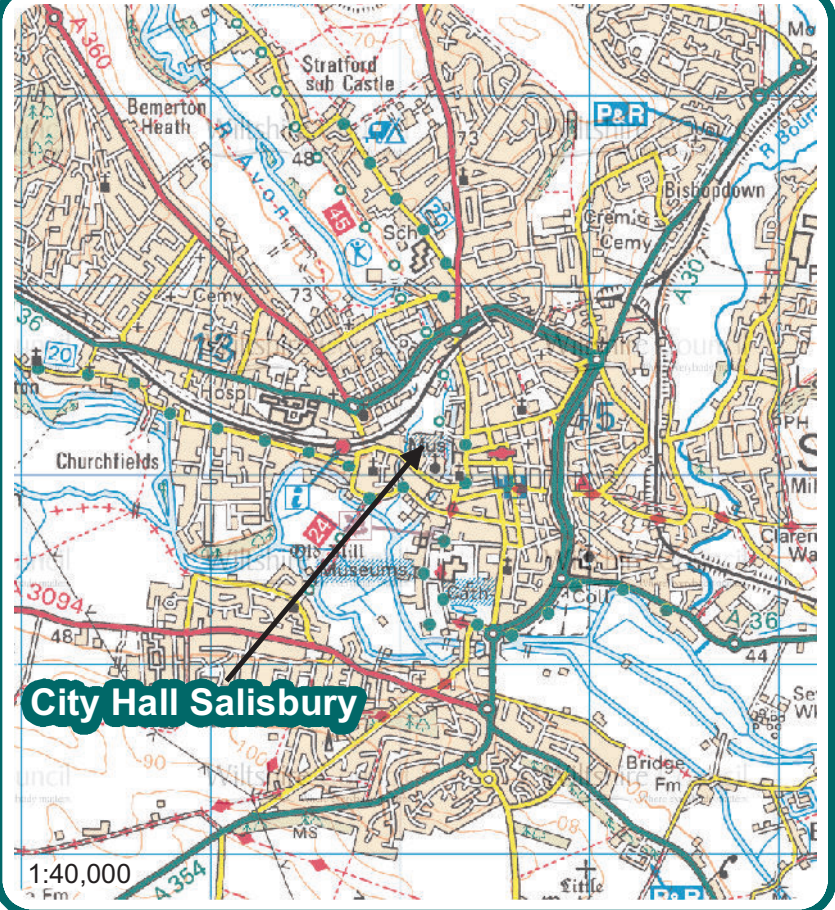
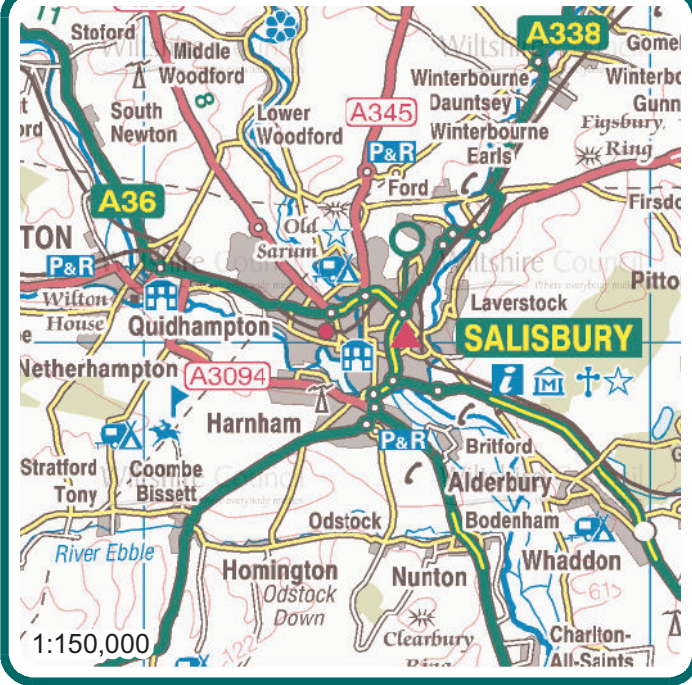
7.00pm

South Wiltshire Grammar School for Girls, Stratford
Road, Salisbury

Thursday 17 November 2011

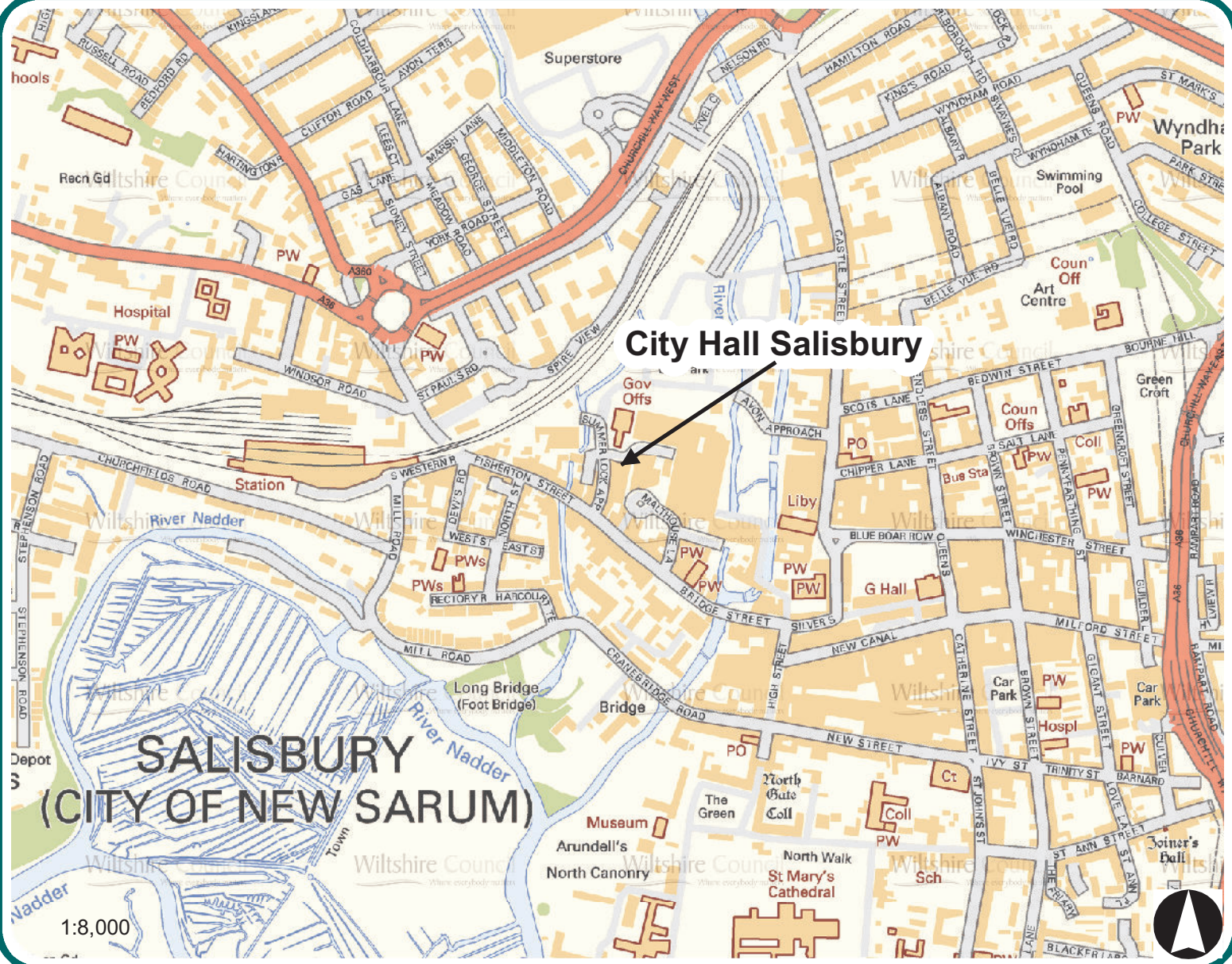
7.00pm

The Alamein Suite, City Hall Salisbury, Malthouse
Lane, Salisbury SP2 7TU



City Hall Salisbury
Malthouse Lane
Salisbury
Wiltshire
SP2 7TU


 Where everybody matters



MINUTES

Meeting: SALISBURY AREA BOARD
Place: South Wiltshire Grammar School for Girls, Stratford Road, Salisbury
Date: 17 March 2011
Start Time: 7.00 pm
Finish Time: 9.12 pm

Please direct any enquiries on these minutes to:

James Hazlewood (Senior Democratic Services Officer), Tel: 01722 434250 or (e-mail) james.hazlewood@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Mary Douglas (Chairman), Cllr Christopher Cochrane (Vice Chairman),
Cllr John Brady, Cllr Richard Clewer, Cllr Bill Moss, Cllr Ricky Rogers and
Cllr Paul Sample

Wiltshire Council Officers

Marianna Dodd, Salisbury Community Area Manager
Richard Walters, Director, Salisbury Vision
Joanne Heal, Network Manager
Paul Shaddock, Traffic Technician
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councils

Salisbury City Council – Cllr Cheryl Hill, Cllr Gloria Tudhope, Reg Williams, Annie
Child,
Laverstock and Ford Parish Council – Cllr David Law, Cllr Liz Dore

Partners

Wiltshire Police – Sgt Richard Goodman
Wiltshire Fire and Rescue – Martyn Jones
“Our Salisbury” – Salisbury City Community Area Partnership (SCCAP) – Debrah
Biggs, John Potter

St Edmunds Community Association – Tony West
Civic Society – Ralph Bryder
Extended Schools – Emma Procter
Integrated Youth Services – Winnie Manning
Salisbury Journal – Annie Riddle
Salisbury Trust for the Homeless – Phyllis Babb
South Wilts Agenda 21 – Margaret Wilmot
Salisbury Late Night Economy – Amanda Newbury
Fairtrade– Jackie Thomas

Members of Public in Attendance: 34

Total in attendance: 65

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to South Wiltshire Grammar School for Girls meeting of the Salisbury Area Board and invited Mrs Francis Stratton, the school’s Headteacher, to say a few words.</p> <p>Mrs Stratton announced that the school had become an academy on 1 January 2011 and was now funded directly from the Department for Schools and Education – this process was only available to schools rated as “outstanding” by Ofsted from 2007.</p> <p>The Chairman thanked Mrs Stratton for the introduction, and invited the members of the Board to introduce themselves.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from:</p> <ul style="list-style-type: none"> • Wiltshire Councillor Brian Dalton • Councillor Su Thorpe – Salisbury City Council • Sir Christopher Benson, Chairman of Salisbury Vision • Inspector David McMullin.
3.	<p><u>Minutes</u></p> <p><u>Decision</u> The minutes of the meeting held on 20 January 2011 were agreed as a correct record and signed by the Chairman.</p> <p>The Chairman referred to the request from Councillors for an “outcomes” column to be added to the issues page on the Council’s website (page 4 of the minutes refers). This had now been done and so issues which had been “closed” would show a summary of the final outcome.</p> <p>The Chairman noted that the Street Survival Packs funded by the Area Board at its January meeting, had now been bought by Wiltshire Fire and Rescue and were being distributed by Alabare.</p>
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>

	<p><i>(Note – Later in the meeting, at item 13.3 (Performance Reward Grant Councillor Paul Sample declared a personal interest in the application from Wiltshire Police, as he was a member of Wiltshire Police Authority).</i></p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements and information set out at pages 19-27 of the agenda. Further information was given as follows:</p> <ul style="list-style-type: none"> • In relation to the Library Service Review, it was noted that a paper setting out the detail of the proposed changes was available at the back of the room. • The Chairman announced that the Localism Bill Seminar would be held on 13 April at 6.30pm at Sarum Academy. <i>(Note – Subsequent to the meeting, this seminar was rescheduled to Tuesday 3 May, 6.30pm at Sarum Academy).</i> • In addition to the announcements set out the agenda, the Chairman commented that a number of changes were being considered for subsidised bus services. Implications for Salisbury were set out in a document, copies of which were available at the back of the room.
6.	<p><u>Update from Representatives</u></p> <p>At the Chairman's invitation, Cheryl Hill, Deputy Leader of Salisbury City Council, to give an update on behalf of the City Council:</p> <ul style="list-style-type: none"> • Vision The work on the Guildhall was almost finished and was still within budget, despite running two weeks behind schedule due to the weather. Staff would be moving in after 15 April, and it would be open for the St George's Day celebrations. • Plans were underway for the complete refurbishment and extension of the crematorium, including larger cremators, buildings and car parks. Plans were being developed in consultation with local funeral directors and clergy to minimise any disruption to the public. • The city council was employing Sport Coaches to go into smaller schools, which did not have sports coaches, nursing homes etc, to help people that need to keep fit. The coaches had now completed their training and it was hoped that they would be self-funding. • The city council had recently planted two community orchards, one at Bishopdown and another at Fisherton Farm, where the local residents had helped plant the trees and would be able to harvest the fruit and nuts. Suggestions were sought for further sites within the city for similar schemes. <p>David Law, of Laverstock and Ford Parish Council, referred to the information on the River Bourne Community Farm which had been tabled. It was considered</p>

	<p>that the Community Farm was an excellent project benefitting a number of local schools.</p> <p>The Chairman also referred to the written updates from the Police, Fire Service, and NHS, as set out on pages 29- 34 of the agenda.</p>
7.	<p><u>Update from Salisbury City Community Area Partnership (SCCAP)</u></p> <p>Debrah Biggs, Chairman of Salisbury City Community Area Partnership (SCCAP), updated the meeting on the work of the partnership.</p> <p>An away day had been held recently to agree key ambitions and to discuss what to do with the results of the community plan. Over 3000 responses had now been received and processed. Currently work was being undertaken to identify and address any gaps in the demographics of the respondees, following which the results would be analysed.</p> <p>Some themes had already been identified for sub-groups, and it was hoped that volunteers would come forward to progress these. A press release was due out on this soon.</p>
8.	<p><u>Salisbury Vision</u></p> <p>The Chairman invited Richard Walters, Director of Salisbury Vision, to give a presentation on the work of the Vision, setting out the long-term and strategic aims of the project.</p> <p>Salisbury Vision had been set up to develop a holistic and aspirational (but achievable) plan for the city's future, from physical, economic, environmental and social perspectives. The Vision sought to promote regeneration in Salisbury, and to prevent the risk of a "spiral of decline" by encouraging investment in the city, improving the city's image, increasing visitor numbers and bringing more income and jobs to the city.</p> <p>The Vision was run by a Board consisting of representatives from key local organisations, including:</p> <ul style="list-style-type: none"> • Salisbury City Council • Salisbury Area Board • Wiltshire Council • Salisbury Cathedral • Salisbury and District Chamber of Commerce and Industry • Salisbury Community Area Partnership • Salisbury Civic Society • Salisbury City Centre Management Ltd • South Wiltshire Economic Partnership

Richard contrasted average salaries for jobs within Salisbury with average house prices, noting that high house prices relative to wages available within the city had accompanied a trend towards out-commuting in recent years. Many residents were commuting elsewhere to both earn and spend money. In addition, Salisbury was in competition for shoppers with other cities and large towns in the region, including Bath, Southampton and Bournemouth; it was estimated that around £37 million was “lost” to competitor cities every year.

It was considered that Salisbury had an “entrepreneurial culture” with a year-on-year increase in the number of VAT registrations. However, this had not translated into an increase in the number of jobs available. There had also been a long-term decline in tourism, in part due to national trends but also due to the continued decline in quality of the city’s public realm.

The Vision was seeking to address these issues, and deliver a “cycle of prosperity”, through investment in the city with a number of on-going regeneration projects:

- The Market Place – following recent consultation on revised design proposals a number of changes had been made taking account of public comments. A comprehensive re-surfacing scheme was proposed, to deliver a high-quality flexible public space. A planning application was to be submitted soon.
- The Maltings and Central Car Park – this important but underused area of the city centre was to be transformed with a retail-led mixed-use development, including some residential. Richard noted that if the proposal affected the library (and it may not), the existing library would be replaced with a new purpose-built structure to provide equivalent or improved facilities either within or close to the existing site.
- Churchfields industrial estate – an initial “pre-masterplanning” feasibility report had been prepared by advisers to the Vision to consider the regeneration of this important employment area. This recent work, funded by the government, would be reported to the Vision Board in April and would inform the next steps to be taken in this long-term and complex regeneration project.
- Public Realm Strategy – this existed in draft form and could be viewed on the Vision [web site](http://www.salisburyvision.co.uk/page/Public-Realm-Strategy/61/) (<http://www.salisburyvision.co.uk/page/Public-Realm-Strategy/61/>). The Vision planned to consult on this document and have the Strategy adopted as planning policy in due course.
- Traffic and Movement Strategy – the Vision team was currently liaising with Wiltshire Council’s transport department to move this important work forward.

The Chairman thanked Richard for the presentation and invited those present to break into small groups for a roundtable discussion on the following questions:

Question 1 – How do I want to see Salisbury in 20 years’ time?

Question 2 – How can the Salisbury Vision contribute to this?

	<p>Each group was then invited to feedback ideas and comments on the issues. A full summary of the points made, including those submitted in writing after the meeting, is attached as Appendix A to these minutes. Any resulting actions would be reported to the next meeting of the Area Board.</p> <p>ACTION: JAMES HAZLEWOOD</p>
9.	<p><u>Residents' Parking</u></p> <p>The Chairman referred to the report set out at pages 35-48 of the agenda.</p> <p>Concern was raised in relation to the general issue of the lack of availability of parking spaces in some residents' zones. Particular reference was made to the trend of houses being split into flats, as this usually increased the number of residents wishing to park in the area. It was suggested that the Planning department should be mindful of the need for parking spaces when considering such applications. Councillor John Brady, as the Cabinet Member with responsibility for planning, undertook to note these concerns and discuss with the planning officers, also noting that all new residential developments were required to provide adequate parking.</p> <p>ACTION: COUNCILLOR JOHN BRADY</p> <p>It was noted that residents' parking schemes would not be imposed on residents; full consultation would be carried out, and the support of at least 50% of residents affected would be required. In addition, these schemes must be cost neutral to the Council, i.e. the cost of the scheme should not be subsidised by other council tax payers.</p> <p>The Chairman also noted that requests which related to a specific site (as opposed to a whole area or street) could be progressed by the relevant local Councillor, via officers, as a Traffic Regulation Order (TRO).</p> <p><u>Decision</u> Having assessed the proposals at paragraph (o) in the report against the list of requests received (attached as an appendix to the report) the Salisbury Area Board prioritises the following requests to be evaluated by officers for possible implementation, subject to consultation with residents (details of the requests are set out in the appendix to the report, a numbered version of which was tabled at the meeting):</p> <ol style="list-style-type: none"> 1. Request no. 21 – Residents' Parking Zone H – Extend zone as per residents consultation already undertaken 2. Request no. 24 – New Residents' Parking Zone in Ashfield Road Area. 3. Requests no. 11 & 12 – Residents' Parking Zone D – Full review of zone especially Sidney Street and York Road, plus new Zone to the

	<p style="text-align: center;">North, in Kingsland Road area.</p> <p style="text-align: center;">4. Request no. 1 – Residents’ Parking Zone A – Full review of the zone to increase number of available bays.</p> <p>ACTION: JOANNE HEAL / PAUL SHADDOCK</p>
10.	<p><u>Your Local Issues</u></p> <p>Marianna Dodd, Salisbury Community Area Manager, referred to the written update which was set out at pages 49-52 of the agenda, commenting that of the 74 issues received, 62 had been closed, and 11 were in progress.</p> <p>Marianna gave a brief overview of issue 375 relating to abandoned shopping trolleys within Salisbury. The City used to have a significant problem with this, although incidents had now reduced to around 5-6 per week, usually at 4-5 specific locations. Supermarkets in Salisbury had been working with Council officers to address the issue. Locking devices had been installed in some stores, and a van was available to collect trolleys from the “hotspots”. Supermarkets also had contracts with firms to recover trolleys from further afield. Wiltshire Council would also recover trolleys from outside the city to Thorne Down or the Churchfields depot.</p> <p>Abandoned trolleys could be reported on 01722 434320.</p>
11.	<p><u>Update on Community Area Transport funding</u></p> <p>Paul Shaddock reported that, further to the Area Board’s decision at its meeting on 30 November 2010, officers were developing a traffic scheme for Harnham Road to improve crossing facilities for pedestrians.</p> <p>Speed and traffic surveys were currently being undertaken to identify which would be the most suitable type of crossing, and consideration was also being given to reducing the speed of traffic on the approach to the site.</p> <p>It was anticipated that a preliminary design would be presented to the Area Board at its May meeting.</p>
12.	<p><u>Reducing Unnecessary Street Lighting</u></p> <p>Councillor Richard Clewer gave an update on the project to switch some street lights to part-night lighting, with a view to saving energy and reducing light pollution.</p> <p>This would now be going forward on some lighting columns on Bishops Road, with the works scheduled to be finished by the end of April. Consultation was currently being undertaken regarding another potential site at St Lawrence</p>

	Close in Stratford-sub-Castle.
13.	<u>Grants and Funding</u>
13.1.	<p><u>Community Area Grants</u></p> <p>The Chairman invited a representative from the grant applicant to give a brief overview of their project to the Board. After the applicant had spoken the Chairman invited questions and discussion, then asked for a show of hands from those present to reflect public opinion. The Board members then voted on the application.</p> <p><u>Decision</u> Rainbow Rooms UK was awarded £984 towards publicising and promoting support and services to lesbian gay bisexual and transgender (LGBT) people in Salisbury. <i>Reason – The application met the Community Area Grants Criteria 2010/11 and would help raise awareness of services to LGBT people.</i></p> <p>ACTION: MARIANNA DODD</p>
13.2.	<p><u>Youth Funding</u></p> <p>The Area Board considered the report at pages 63-76 which set out three applications for funding from the budget of £7825 allocated to the Salisbury Area Board for projects engaging with young people.</p> <p><u>Decision</u> The Salisbury Area Board allocated £1,500 to Wiltshire Fire and Rescue Service towards the Salamander project. <i>Reason – To allow this targeted youth inclusion initiative to proceed in the Salisbury area.</i></p> <p>It was noted that the Area Board was able to fund the Transitions project; despite being run by Wiltshire Council (Youth Development Service), the project was not part of the core or statutory service, and represented a fixed-term project.</p> <p><u>Decision</u> The Salisbury Area Board allocated £3,400 to Wiltshire Council Youth Development Service and Extended Schools towards the Transitions project. <i>Reason – To allow this targeted youth inclusion initiative to proceed, supporting young people living in and around the Friary estate.</i></p> <p>It was noted that, should members be minded to approve the application from St Osmond's Pre-School, this would leave £25 in the budget. As such, and given</p>

	<p>the level of support for the project, and the benefits realised in previous years, it was moved and seconded that the application for £2900 be approved, with an additional £25.</p> <p><u>Decision</u> The Salisbury Area Board allocated £2925 to St Osmond’s Pre-School towards the Sunshine Club project. <u>Reason</u> – <i>To allow this targeted youth inclusion initiative to proceed, supporting young people living in and around the Friary estate.</i></p> <p>ACTION: MARIANNA DODD</p>
13.3.	<p><u>Performance Reward Grant</u></p> <p>The Chairman emphasised that these bids were seeking support from the Area Board, and that the final decision on funding would be made by Wiltshire Assembly’s Performance Reward Grant Panel.</p> <p><u>Decision</u> The Salisbury Area Board supported the bid from Rainbow Rooms UK to go forward for consideration by the Performance Reward Grant Panel.</p> <p><u>Decision</u> The Salisbury Area Board supported the bid from St Paul’s Alms Houses to go forward for consideration by the Performance Reward Grant Panel.</p> <p><u>Decision</u> The Salisbury Area Board supported the bid from Wiltshire Police Authority for Ultra Violet Scanning to go forward for consideration by the Performance Reward Grant Panel.</p> <p>(Note – Following the above decision, Councillor Paul Sample noted that he was a member of the Police Authority and that, due to this interest, he had not voted).</p> <p>ACTION: MARIANNA DODD</p>
13.4.	<p><u>SCCAP Core Funding 2011/12, 1st Tranche</u></p> <p>The Area Board considered the report at pages 91-108, recommending the release of the first tranche of Core Funding to Salisbury City Community Area Partnership (SCCAP) and agreeing in principle to the release of second tranche funding in early Autumn, subject to certain conditions.</p> <p>Following concerns regarding the in principle agreement to the second tranche of funding at this early stage, it was noted that this would give SCCAP the ability and flexibility to plan their spending based on a more accurate idea of the total</p>

	<p>annual core funding. It was also considered that this would send a positive message to the employees and volunteers who ran the organisation.</p> <p>On behalf of the Area Board, the Chairman expressed particular thanks to Debrah Biggs, the volunteer Chairman of SCCAP.</p> <p><u>Decision</u> The Salisbury Area Board:</p> <ol style="list-style-type: none"> 1. Approves the release of the first tranche of 2011/12 Core Funding to Salisbury City Community Area Partnership (SCCAP) of £7,808 from the Area Board's 2011/12 budget, to be paid after 1 April 2011. 2. Agrees in principle to the full year funding of £15,615 with an agreement to release the second tranche in early Autumn as long as conditions set by the Community Partnership Officer and agreed by the Board, have been met. At its meeting on 15 September 2011 the Salisbury Area Board will be asked to confirm whether those conditions have been met, and to ratify the release of the second tranche funding. <p><u>Reason</u></p> <ol style="list-style-type: none"> 1. <i>To allow SCCAP to continue its operations and the development of the Community Plan.</i> 2. <i>To give SCCAP the ability and flexibility to plan its spending, based on a more firm indication of its full year Core Funding.</i> <p>ACTION: MARIANNNA DODD</p>
14.	<p><u>Delegation of Funding Authority</u></p> <p>The Chairman introduced the item, commenting that several other Area Boards had agreed a delegation to the Community Area Manager, to allow for Area Board funding to be released quickly in cases of urgent need. Reference was made to the Street Survival Pack project, which had been raised due to the cold weather in December; the Area Board had not been able to release funding to this project until after its meeting in January.</p> <p>The view was expressed that to delegate authority in this way could result in decisions being taken in private. Concern was also raised that the proposed consultation, as listed in the motion set out in the agenda, was with the Chairman and Vice-Chairman only.</p> <p>During discussion, it was suggested that the consultation should be with the Chairman or the Vice-Chairman, and that all Area Board Councillors should be given one week to respond to email notification of plans to take a decision under the delegated authority. This amendment was moved, seconded and agreed.</p> <p><u>Decision</u> The Salisbury Area Board agreed that, in respect of urgent needs that may</p>

	<p>arise from time to time between meetings of the Area Board, the Salisbury Community Area Manager, in consultation with the Chairman or Vice-Chairman of the Salisbury Area Board, and subject to the conditions below, be granted delegated authority to approve expenditure not exceeding £1,000 from the budget delegated to the Area Board:</p> <ol style="list-style-type: none"> 1. Any decision under this delegation shall only be taken following one week's prior notification via email to all Area Board Councillors, giving an opportunity for objections; and 2. A report explaining any such decision and the reasons why it was considered to be urgent shall be reported to the next ordinary meeting of the Area Board to ensure that such decisions are subject to public examination.
15.	<p><u>Future Meeting Dates, Evaluation and Close</u></p> <p>Noted the forward plan as set out at page 109 of the agenda.</p> <p>The Chairman thanked everyone for attending and noted that the next meeting of the Salisbury Area Board would be held on 12 May 2011, 7.00pm in the Alamein Suite, City Hall, Salisbury. The theme for this meeting would be Family.</p> <p>In addition, as noted under item 5 (Chairman's Announcements) there would be a seminar on the Localism Bill held on Wednesday 13 April, at 6pm at Sarum Academy. (Note – <i>Subsequent to the meeting, this seminar was rescheduled to Tuesday 3 May, 6.30pm at Sarum Academy</i>).</p>

Salisbury Area Board – 17 March 2011Feedback from roundtable discussion on Salisbury Vision (agenda item 8)**Question 1 – How do I want to see Salisbury in 20 years' time?**

- To retain itself as a pleasant market town.
- Road Structure and access into the city – unless the road network improves, people will remain cautious on visiting (coaches). Highways authority on the Vision board would help.
- Retain and increase short-term parking (for locals). Visitors will remain longer (to spend money) if the price is okay.
- Evening parking required – needs to be safe and well lit
- Replace the trees in the Market Place if felling is considered necessary

- Proud of its history, which includes its multi-cultural nature (history and people)
- Prosperous, use what we have
- Tidy and focussed, pavement facilities
- “One vision”
- Visitors approach, visit and use facilities
- Park and Ride – late for office users and late shoppers
- Supply Services from birth to grace – keep education, residency and use our facilities and town
- Family friendly

- Transport hub
- Churchfields re-allocation
- More open spaces/parks
- By-pass (north>south)
- Blue chip company on central car park
- High-quality public realm, maintained to the highest standard

- Good public transport system (cheaper trains and buses; safe for pedestrians and cycleway users; night-time/evening/daytime; rural links)
- Thriving business community (daytime/evening/night-time)
- Safe and family-friendly – evening, sporting and pastimes.

- A University
- Less traffic in the city
- Much improved walking and cycling links
- Making better use of the rivers – riverside walks etc
- Better road and pavement surfaces
- Less privately-owned cars – big swing towards car share clubs, much less space in Salisbury to be devoted to cars and more to people and the environment (happening in London and bigger cities already)
- A city where people are much more aware of the impact their lifestyles have on the planet and scarce/over-used resources. Move to a one-planet lifestyle from current “three-planet”.

- More green spaces and a recognition that smart and manicured lawns/flower beds may not be the best option for biodiversity. At least some of the paths should be devoted to permaculture - hanging baskets and planters which require lots of watering are not a sustainable option.
-
- Vibrant and promoting distinctive initiatives
 - Scenic – build and scenic community
 - Design and Craft Work – more workshops
 - Farming and horticulture – increasingly needed in future
 - Preserve best of old, but promote high quality new build
 - Sort traffic – consult with Bruges, who have achieved it an a bigger city than ours.
 - University to support these related items
-
- Less traffic
 - More people

Question 2 – How can the Salisbury Vision contribute to this?

- Ensuring there are sufficient parking places near the city centre. Short-term parking (1 hour) to be retained.
 - Market Place to be renovated – needs to retain its present character of a medieval market town.
-
- Listen to the residents
 - Learn by previous mistakes
 - Make it happen now
-
- Stick to its guns and not be deflected
-
- Regular, reliable, and affordable transport
 - Listen to businesses – ways to grow, and ways to enhance Salisbury visitor numbers
 - Sort out parking / park and ride debacle
 - Move Churchfields out and housing into Salisbury – affordable housing to support young people.
-
- Transport and movement strategy is vital and needs to be sorted out first
 - Pedestrian and cycle friendly street scene to encourage walking and cycling.
-
- Scenic – Support the development of scenic-based enterprise
 - Design – Support design studios / workshops for architects, graphic and IT designers, craft studios
 - Food production – Work with farming and horticultural community to promote regular farmers markets
 - Traffic – How does Bruges do it – Traffic before 10am and after 4pm
 - University – support new style university
 - Intergenerational meeting place, linked with community action.
-
- More use of Park and Ride sites
 - More pedestrianisation of busy shopping areas.

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ITEM 5a

Chairman's Announcement

Consultation on Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations Development Plan Document (DPD)

Wiltshire Council is updating its policy framework to ensure that future proposals for waste development in Wiltshire are for the right types of facilities in the right locations. Consultation will commence in June 2011 for 8 weeks on a draft Waste Site Allocations Development Plan Document (DPD) (starting 13 June 2011 and closing at 5pm 5 August 2011).

The consultation document allocates a range of sites for a variety of potential waste uses to provide a flexible and responsive framework that will enable waste to be driven up the waste hierarchy - i.e. reducing our dependence on landfill, with a greater focus on recycling and composting of waste. The majority of sites identified are on land currently in use by existing waste management facilities or current/proposed industrial areas (list of sites and map attached).

Once the consultation period has closed, the draft Sites DPD, the supporting evidence base and all comments received during the consultation will be submitted to the Secretary of State (following Full Council approval) for independent examination.

This DPD forms the final key document in the policy framework for the provision of waste sites within Wiltshire and Swindon, which includes:

- Wiltshire and Swindon Waste Core Strategy (adopted July 2009)
- Wiltshire and Swindon Waste Development Control Policies Development Plan Document (adopted September 2009)

The draft Sites DPD will be available from the start of the consultation period (13 June 2011). The Council encourages anyone wishing to view and comment on the consultation document to use the council's consultation website:

<http://consult.wiltshire.gov.uk/portal>

Hard copies of the documents will also be available for inspection at Wiltshire Council and Swindon Borough Council main offices as well as all libraries throughout the County and Borough. For further information please contact the Minerals and Waste Policy Team at Wiltshire Council by telephone (01225 713429) or email: mineralsandwastepolicy@wiltshire.gov.uk.

Note:

For minerals and waste matters, Wiltshire Council prepares its policy framework jointly with Swindon Borough Council.

Abbreviations:

HRC	Household Recycling Centre	C	Composting
MRF/ WTS	Materials Recovery Facility/Waste Transfer Station	T	Waste Treatment, e.g. <ul style="list-style-type: none"> • Mechanical Biological Treatment (MBT) • Anaerobic Digestion (AD) • Energy from Waste (EfW)
IWR/T	Inert Waste Recycling and Transfer	L	Landfill
LR	Local Recycling		

**Wiltshire and Swindon Proposed Submission Draft Waste Site Allocations DPD
Proposed Waste Site Allocations**

Community area	Proposed waste site	Proposed waste use(s)
Wootton Bassett & Cricklade	Parkgate Farm, Purton	MRF/WTS, LR, IWR/T, T
	Purton Brickworks Employment Allocation, Purton	MRF/WTS, LR, T
	Park Grounds Farm, Wootton Bassett	L (landraise extension), T
	Whitehills Industrial Estate, Wootton Bassett	MRF/WTS, LR
Malmesbury	Barnground, South Cerney	MRF/WTS, LR
Chippenham	Land East of HRC/WTS at Stanton St Quintin	MRF/WTS, LR, T
	Land West of HRC/WTS Stanton St Quintin	MRF/WTS, LR, IWR/T, T
	Bumpers Farm Industrial Estate, Chippenham	HRC, MRF/WTS, LR
Calne	Hills Resource Recovery Centre, Compton Bassett	T (excluding EfW)
	Porte Marsh Industrial Estate, Calne	MRF/WTS, LR
Corsham	Thingley Junction, Chippenham	MRF/WTS, LR
	Leafield Industrial Estate, Corsham	HRC, MRF/WTS, LR
Marlborough	Salisbury Road Business Park, Marlborough	MRF/WTS, LR
Trowbridge	Canal Road Industrial Estate, Trowbridge	MRF/WTS, LR
	West Ashton Employment Allocation, Trowbridge	MRF/WTS, LR
Melksham	Hampton Business Park, Melksham	MRF/WTS, LR, T
	Bowerhill Industrial Estate, Melksham	MRF/WTS, LR
Westbury	West Wilts Trading Estate, Westbury	HRC, MRF/WTS, LR, T
	Northacre Trading Estate, Westbury	MRF/WTS, LR, T
	Lafarge Cement Works, Westbury	HRC, MRF/WTS, LR, IWR/T, C, T (and associated L of residual waste from T process)
Devizes	Hopton Industrial Estate, Devizes	MRF/WTS, LR
	Nursteed Road Employment Allocation, Devizes	MRF/WTS, LR
	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	T
Pewsey	Salisbury Road Business Park, Pewsey	MRF/WTS, LR
Tidworth	Castledown Business Park, Ludgershall	HRC, MRF/WTS, LR
	Everleigh Waste Management Facility, Everleigh	IWR/T, C
	Pickpit Hill, Tidworth	HRC, MRF/WTS, LR, IWR/T, C
Amesbury	Solstice Business Park, Amesbury	MRF/WTS, LR
Warminster	Warminster Business Park, Warminster	MRF/WTS, LR
	Chitterne Waste Management Facility, Chitterne	MRF/WTS, LR IWR/T, C, T
Mere	Employment Allocation, Mere	HRC, MRF/WTS, LR
Salisbury	Former Imerys Quarry, Quidhampton	HRC, MRF/WTS, LR, local scale T
Southern Wiltshire	CB Skip Hire, St Thomas Farm, Salisbury	LR, IWR/T, C
	Sarum Business Centre, Salisbury	MRF/WTS, LR
	Thorney Down WTS, Winterslow	C, IWR/T
	Salisbury Road Industrial Estate, Downton	HRC, MRF/WTS, LR
	Brickworth Quarry and Landfill, Whiteparish	IWR/T

Potential waste sites and community areas



Proposed waste sites

- (Local
- (Strategic

Community area

Urban area

N01	Parkgate Farm, Purton	S06	Thorney Down Waste Transfer Station, Winterslow	W03	Northacre Trading Estate, Westbury
N02	Purton Brickworks Employment Allocation, Purton	S07	Salisbury Road Industrial Estate, Downton	W04	LaFarge Cement Works, Westbury
N03	Hills Resource Recovery Centre, Compton Bassett	S08	Brickworth Quarry and Landfill, Whiteparish	W05	Bowerhill Industrial Estate, Melksham
N04	Land East of HRC / WTS at Stanton St Quintin	S09	Employment Allocation, Mere	W06	Canal Road Industrial Estate, Trowbridge
N05	Land West of HRC/WTS Stanton St Quintin	S10	Former Imerys Quarry, Quidhampton	W07	West Ashton Employment Allocation, Trowbridge
N07	Park Grounds Farm, Wootton Bassett	E01	Castledown Business Park, Ludgershall	W08	Warminster Business Park, Warminster
N09	Barnground, South Cerney	E03	Hopton Industrial Estate, Devizes	W09	Chitterne Waste Management Facility, Chitterne
N10	Whitehills Industrial Estate, Wootton Bassett	E04	Nursteed Road Employment Allocation, Devizes	SW01	Chapel Farm, Blunsdon
N11	Bumpers Farm Industrial Estate, Chippenham	E05	Wiltshire Waste, Tinkersfield Farm, Monument Hill, Devizes	SW02	Waterside Park, Swindon
N12	Thingley Junction, Chippenham	E07	Salisbury Road Business Park, Marlborough	SW03	Brindley Close / Darby Close, Swindon
N13	Leafield Industrial Estate, Corsham	E08	Salisbury Road Business Park, Pewsey	SW04	Land at Kendrick Industrial Estate, Swindon
N14	Porte Marsh Industrial Estate, Calne	E09	Everleigh Waste Management Facility	SW06	Rodbourne Sewage Treatment Works, Swindon
S01	Solstice Business Park, Amesbury	E11	Pickpit Hill, Tidworth	SW07	Land within Dorcan Industrial Estate, Swindon
S02	CB Skip Hire, St Thomas Farm, Salisbury	W01	Hampton Business Park, Melksham		
S05	Sarum Business Centre, Salisbury	W02	West Wilts Trading Estate, Westbury		

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ITEM 5b

Chairman's Announcements

Digital Inclusion

Wiltshire Council's business plan for 2011-15 has prioritised a number of areas for investment, of which Digital Inclusion and supporting the rollout of superfast broadband for both business and home users is a key area. The Council has set the ambitious target of enabling 85% of all premises to be able to access superfast broadband (possibly 95% with additional funding) and for all premises able to receive standard broadband by 2015.

To help understand existing coverage and the requirements for the future, Wiltshire Council will be launching a superfast broadband survey for home and business users between 26 April and 3 June. This will allow people to say what types of services they can currently access over internet and how well their service performs. The survey will also ask about their views for getting superfast broadband in their community the future. This information will allow the Council to better understand the demand for this service and where it will need to prioritise investment.

The survey will have a link within it to an on-line speed checker so that you can check your current broadband speed,
www.broadbandspeedchecker.co.uk

The council is keen to get as many responses as possible to help inform its rollout plans over the next 4 years.

The survey will be available on-line and also available as a printed document. Details are available from:

www.wiltshire.gov.uk/digitalinclusion

Printed versions can be requested by calling and asking for the digital inclusion survey from the start date of the survey - 0300 456 0100

Results of the survey will be shared on the Council web site in July, via the same link.

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ITEM 5c

Chairman's Announcements

End of Life: Dying Matters – awareness week 16-20 May 2011

There's one thing we can all guarantee in life and that is one day we will die. We choose how we live and how we have our children, but often don't get around to discussing our future plans. Death remains a taboo subject, something we're all afraid or unwilling to talk about.

NHS Wiltshire, Wiltshire Council and local hospices are joining in with national events planned for 'Dying Matters' week 16-20 May. The aim being to raise awareness of how we can talk about planning for our future care and putting plans in place with our families

Ask most people how they would like to die and most would say 'at home, or a hospice, and surrounded by the people that I love.' But fewer than half of us achieve that aim.

Planning for your future not only ensures your wishes will be respected but that your family and loved ones are taken care of and supported at a very difficult time.

You can also really support your family by writing a will; planning your funeral and putting into place a power of attorney for someone to look after your affairs should you become incapable.

Look out for Dying Matters events this May in your local area. There is also very good advice at www.dyingmatters.org.uk

A leaflet talking about planning for care at the end of your life is available at http://www.nhs.uk/Livewell/Endoflifecare/Documents/Planning_your_future_care%5B1%5D.pdf or for a hard copy please contact Alison Bell at NHS Wiltshire 01380 736 044

Where to get more advice?

For useful information on funeral options and writing wills go to <http://www.direct.gov.uk/en/Governmentcitizensandrights/Death/index.htm>

For more information on granting power of attorney go to <http://www.thecarer.co.uk/LastingPowerOfAttorney.html>

A guide on how to set out your preferred priorities for care can be found here http://www.endoflifecareforadults.nhs.uk/assets/downloads/ppc_1.pdf

For more information on organ donation go to <http://www.uktransplant.org.uk/ukt/default.jsp>

Briefing for Wiltshire Local Area Boards

About Great Western Hospitals NHS Foundation Trust (GWH)

Great Western Hospitals NHS Foundation Trust (GWH) currently provides hospital services to approximately 340,000 people in Swindon, parts of Wiltshire, Oxfordshire, Gloucestershire and West Berkshire.

The Trust employs 3,300 staff and has an annual turnover of £200m per annum. Each year over 400,000 people are seen or treated at the hospital and in clinics in the local community.

The services provided by GWH are commissioned primarily by NHS Swindon and NHS Wiltshire.

- NHS Swindon has a budget of £309m per annum and spends £103.5m of that with GWH.
- NHS Wiltshire has a budget of £664m per annum and spends £48.3m of that with GWH.

As a Foundation Trust the Trust is a membership organisation accountable to local people who influence the direction of the organisation through a Council of Governors. The Council of Governors also act as the link with the 10,000 plus members (including many from across Wiltshire).

Background to the merger of Wiltshire Community Health Services (WCHS) with Great Western Hospitals NHS Foundation Trust (GWH)

Last summer the Government issued a White Paper making many changes to the way the NHS is organised. Amongst these changes was the abolition of PCTs (by 2013) and putting responsibility for commissioning health services with GPs through GP Consortia.

Another change was an initiative called Transforming Community Services (TCS). As part of the TCS programme, in preparation for the PCTs abolition, by 1st April 2011 PCTs will no longer be able to provide community services. Across the country this has led to PCTs to begin looking at different approaches to commissioning community health services.

Some PCTs are transferring their provider arm into a Social Enterprise (such as NHS Swindon), whilst others like NHS Wiltshire, through a managed process, invited existing NHS providers to submit proposals to run these services.

As an existing provider GWH chose to bid to run all of the services currently provided by Wiltshire Community Health Services (WCHS) – the provider arm of NHS Wiltshire.

Following a competitive process, in November 2010 the Trust was selected as the preferred bidder for the following services:

- Maternity – which includes community maternity services across Wiltshire and parts of Bath and North East Somerset plus hospital maternity services at the Royal United Hospital in Bath.
- Children's & Young Peoples services
- Adult services (which includes primary health care teams and community hospitals)

In general the contract to manage these services is for three years, after which time the newly established GP Consortia could decide to retender these services (*a more detailed list is provided in the appendix*).

The Trust felt there were real benefits to patients in providing community and acute care. It is one of the things the Council of Governors and Trust members have sought – they want patients to be able to access seamless care regardless of organisational boundaries.

The Trust was also keen to take this unique opportunity to work more closely with community colleagues, building much stronger links with GPs and colleagues in social care which is absolutely essential to the success of the changes being made in the NHS.

Subject to the approval of Monitor, the Independent Regulator of Foundation Trusts these services will become the responsibility of GWH from June 2011.

Following the merger:

- The partnership between GWH and WCHS will provide NHS care to 750,000 people.
- Patients and services users of the combined organisation will come from an area spreading from Somerset to Oxfordshire
- Between the acute hospital and the community the Trust will be responsible for around 9,000 births a year. 4,000 births at GWH and 5,000 births in the community and at RUH in Bath. This will make GWH NHS FT one of the largest maternity providers in the country.

Next steps

Our main focus is ensuring the safe transfer of these services and to ensure staff are transferred smoothly under the management of the GWH.

Patients will not notice changes to services when the merger takes place as there is no intention to move services or change where staff work – patients will still receive treatment in the current locations.

However, like every other public sector organisation, the Trust will need to change how services are delivered over time to keep up with changing technology, cope with rising drug costs, an ageing population and rising expectations. The national policy also is for more care to be provided outside hospital in convenient locations. In the future some of the services currently provided in acute hospitals will move into the community over time and services in the community will also need to adapt to meet changing needs.

During the summer the Trust will be talking to stakeholders about how services should look in the future so that local people continue to receive the best possible service within the funding available.

Ends

Should you require any further information on the merger please contact:
Kevin McNamara, Head of Marketing and Communications, on 01793 604676
Kevin.mcnamara@gwh.nhs.uk

Appendix

A contract will be agreed between NHS Wiltshire and GWH for the provision of community services with differing contract lengths depending on the services:

Three-year contract:

- Maternity services currently provided by WCHS, which includes provision of maternity care in Bath and North East Somerset, parts of Somerset, South Gloucestershire and large parts of Wiltshire. *It **does not include** maternity services which are commissioned by NHS Wiltshire from Salisbury NHS Foundation Trust.*
- Neighbourhood teams covering the whole of Wiltshire
- General medical inpatient services at Chippenham, Warminster and Savernake Community Hospitals
- Stroke Unit at Chippenham Hospital
- Minor Injury Units in Trowbridge and Chippenham
- Continence services
- Podiatry services
- Dietetics
- Tissue viability service
- Orthotics
- Musculo-skeletal physiotherapy
- Outpatient services
- Diabetes
- Respiratory Services including Post-Acute Care Enablement (PACE) and Chronic obstructive pulmonary disease (COPD)

Two-year contract:

- Services for Children and Young People, including Health Visitors
- Children's Continuing Health Care
- Prison health
- Wheelchair service
- Community Dental Service including Dental Access service provided across Wiltshire and Swindon
- Community Team for People with Learning Disabilities

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ITEM 5e

Chairman's Announcement

Older People Accommodation Development Strategy

Overview

The Council has produced a 10 year development strategy, modelled across two timeline options, which will modernise the way that older people's accommodation is provided, develop and adopt an integrated accommodation system, ensure the best use of increasingly scarce resources and respond to local needs in local communities.

The capital cost of the proposed development programme, including extra care, nursing and specialist dementia care provision, is approximately £220m based on current prices. Under these proposals the Council does not anticipate funding developments directly and will be working to maximise investment from the private and voluntary sectors. An innovative joint procurement exercise with Devon County Council is also being progressed in an attempt to reduce future Social Housing Grant requirements for extra care developments by accessing potential cross-subsidisation of schemes through the inclusion of Council owned land.

The proposed development strategy and service remodelling would enable the Council to realise a cost avoidance of approximately £600m over the next 25 years when compared to the "do nothing" option. This will assist the Council to offset the challenges of the forecast demographic change of older people and is achieved through a diversion of people from residential care to community support or specialist nursing or dementia care, which achieves an average saving per person of £44 per week.

Development Strategy

The facilities to be provided in each of the community areas as a result of this development strategy are contained in the table below:

Community Area	Description of Facilities
Amesbury	40 unit extra care scheme to meet nursing needs
Bradford on Avon	80 bed nursing home
	18 unit extra care scheme
Calne	60 unit extra care scheme
Chippenham	64 bed care home for people with dementia
	60 unit extra care scheme
Corsham	80 bed nursing home
	40 unit extra care scheme
Devizes	80 bed nursing home for people with dementia
	45 unit extra care scheme
Malmesbury	50 unit extra care scheme
Marlborough	16 bed nursing extension for people with dementia
	45 unit extra care scheme

Melksham Melksham (cont)	45 unit extra care scheme
	60 bed nursing home (Semington)
	12 unit extra care scheme (Semington)
Mere	45 unit extra care scheme to meet nursing needs
Old Sarum	80 bed nursing home
	64 bed care home for people with dementia
Salisbury	50 unit extra care scheme
	80 bed nursing home
Tidworth	40 unit extra care scheme to meet nursing needs
Tisbury	Virtual extra care scheme
Trowbridge	66 bed care home for people with dementia
	40 unit extra care scheme
Warminster	80 bed nursing home
Westbury	40 unit extra care scheme
Wootton Bassett & Cricklade	64 bed care home for people with dementia
	63 bed nursing home
	45 unit extra care scheme
	40 unit extra care scheme (Cricklade)

The delivery of these new developments would enable the existing not fit-for-purpose or outdated facilities to be replaced, whereby the current residents would be relocated to the new schemes and the existing homes closed.

The development strategy will be delivered through a variety of partnerships, contractual arrangements and funding opportunities. These include:

- A long-term partnering agreement with The Orders of St John Care Trust, who currently operate the Council's care homes for older people, which recognises the need for developments and / or significant refurbishments due to the ageing nature of the existing facilities.
- The Department of Health Private Finance Initiative through which the Council has been provisionally allocated £49.687m to deliver specialist dementia care and nursing facilities in the south and north of the county.
- An innovative Preferred Developer Partner Framework agreement which is being jointly procured with Devon County Council to facilitate the development of extra care housing with little or no requirement for public subsidy i.e. Social Housing Grant, due to the potential cross subsidisation of facilities through the inclusion of Council owned land.
- A review of the sheltered housing stock to assess the quality of accommodation and its ability to meet current and future needs. Facilities may be recommended for refurbishment to provide community extra care housing or to meet other Council priorities i.e. the provision of affordable general needs accommodation.
- Utilising private sector and Registered Social Landlord (RSL) initiatives which may reduce the requirement for Council led developments in particular community areas.

The Older People Accommodation Development Strategy was approved by the Council's Cabinet on 25th January 2011 and the full document is available on the Council's website.

Campus and Operational Delivery Programme (CAOD)
Community Campus for Salisbury – update and site selection

Background

1. In December 2009 Cabinet confirmed its support for several initial projects which sought to rationalise properties within the Council's operational estate in order to provide fit for purpose accommodation. One of the projects approved for development in Salisbury was to provide new accommodation for the Learning Disability Day Service currently based at Sarum and the Youth Service based at Grosvenor House.
2. During the Spring/Summer 2010 several issues arose that highlighted the need to add to the scope to this project and instead consider a wider Salisbury Campus for Council services to be co-located. These issues included:
 - a. Some offices vacated by staff moving to Bourne Hill during October/November 2010 also supported an operational function, such as a specialist customer service point or storage of resource materials, which could not be transferred to Bourne Hill.
 - b. An approach from the Wiltshire Music Service for assistance in providing a single, flexible and high-quality 'music centre' for the young people of the Salisbury area. This would be shared with the 'Bass Connections' which is band space and equipment managed by the Youth Service and provides an exciting opportunity for a more diverse range of musical based service infrastructure.
 - c. The timing of the restructure within the (former) Targeted Services Directorate of DCE to consider how the various Youth functions (Youth Offending, Young Peoples Support Service, Connexions, etc) should work together and what their future demand would be.
 - d. The need to develop a network of flexible touchdown space for staff, Councillors and potentially partners to work outside of the main hub offices.
 - e. The development of the Community Campus programme approved by Cabinet in February 2011. Background information on the Community Campus programme and the associated Preliminary Management Project (PMP) is contained within the Cabinet paper. Draft terms of reference for projects included within the PMP are attached at appendix A to this paper.
3. The Council explored the use of existing Council owned and leased premises within the city centre but these were discounted for being too small, costly to adapt, potentially inaccessible and with potentially protracted planning and landlord negotiations.
4. In consultation with the Salisbury Area Board Members it was agreed to carry out a formal appraisal of two Wiltshire Council owned sites that would be large enough to accommodate a new campus building. These sites are the Five Rivers Leisure Centre and a disused piece of land on the Churchfields industrial estate next to the railway lines. An option appraisal was commissioned via an independent architectural practice and completed in January 2011.

Relationship with the Salisbury Vision

5. The Vision provides a framework for sustainable re-generation in five priority areas in Salisbury, including the Churchfields Industrial Estate. The Vision Director has provided some feedback on the potential use of the Churchfields site for the campus which are included in this paper.
6. Another priority area is the Maltings shopping centre/Central car park which will be taken to the market in spring 2011 for a retail-led mixed use redevelopment. The City Library is currently located within this area and it may form part of the redevelopment proposals. At this stage the CAOD has not engaged with the Library Service about a co-location within the campus because of the Vision implications.
7. The Campus and Operational Delivery team has worked with Property and Vision colleagues to ensure that this potential for a replacement library is explored as part of the Vision development.

Main Considerations

8. The following table summarises the key findings of the option appraisal in terms of project cost, time and risk for each site:

	<u>Five Rivers</u>	<u>Churchfields</u>
<u>Cost</u>	<ul style="list-style-type: none"> • Two options were considered <ol style="list-style-type: none"> a. linked extension - £4.8m b. separate new build - £4.6m • In order to 'complete' the campus development in Salisbury it is proposed to add in the cost of the Leisure Review programme of enhanced facilities and essential backlog maintenance at a cost of £3.9m. • Total cost £8.5m • Sales receipts will offset some costs 	<ul style="list-style-type: none"> • Two options were considered <ol style="list-style-type: none"> a. Eastern (thin) end - £12.1m b. Western (wide) end - £12m • In order to 'complete' the campus development in Salisbury it is proposed to add in the cost of the Leisure Review programme of enhanced facilities and essential backlog maintenance at a cost of £3.9m. • Total cost £15.9m • The cost includes clearance and levelling of whole site. • Sales receipts will offset some costs
<u>Time</u>	Project duration approx 15 months from decision to proceed.	Project duration approx 21 months from decision to proceed (additional time is for site clearance).
<u>Risks</u>	<ul style="list-style-type: none"> • Site contamination risks are low to moderate • There is limited space for future campus expansion • Currently poor public transport links 	<ul style="list-style-type: none"> • Site contamination risks are moderate (some contamination is known) • There is evidence of badger and bat activity which will require further study and potential mitigation • Retaining walls/structures to some boundaries (including the railway embankment) require further study and works may require 3rd party approvals • Space for future expansion • Currently highly industrial area with high volumes of large vehicles • High cost associated with sound and vibration proofing new building • Future disturbance from major construction activity associated with the Vision developments.

9. In addition, the Learning Disability Day Service have appraised both sites and provided the following view:

*“Our reasons for preferring the **Five Rivers Option** are as follows:*

- Close to wide range of leisure activities and community facilities that are inclusive for all user groups.*
- An area that is already known to service users as a facility and where they are recognised, welcomed and feel safe accessing. The immediate area around Five Rivers has less road traffic, and wide pavements. There are buses straight into the city centre within five minutes walk and pedestrian crossings to provide a safe crossing point as well as a pedestrian route straight into town away from busy roads. Access to retail facilities close by with the opportunity to use shops and cafes etc to enhance and maintain independence skills.*
- We have a group of service users who are able to already make their own way to the Leisure centre, because they have completed a travel training programme to maximise their independence.*
- Five Rivers provides a great opportunity to be part of an inclusive community and access a range of activities and develop new ones in partnership with leisure staff and the general public so natural friendship supports and networks can be encouraged.*
- The leisure centre will be one of the recognised safe places in the schemes that is being launched for local communities that provides a place to feel safe and supported in times of anxiety.*
- Mencap (SW) has viewed a similar Wiltshire facility in Chippenham (attached to The Olympiad leisure centre) and are “green with envy”.*

*The **Churchfields Option** is not preferred due to:*

- The proximity of heavy transport movements from both HGV's and rail.*
- The lack of safe footpaths to the location.*
- The distance to the city centre and having to use uneven pavements, walking on the road and few safe places to cross for those people who have mobility and sensory impairments.*
- Whilst near a bus route on Wilton Road road it is extremely busy and a risk assessment may mean for some people travel training to get to the venue would be unsuitable.*
- Few local community activities in the immediate area due to commercial activities, this leads to lack of inclusive opportunities close by.*
- We will still have to retain vehicles to transport people into activities and town. This defeats the object of moving into the city.”*

10. Similarly from a leisure perspective, the development at Five Rivers will provide increased customer footfall at this strategic leisure site, build on its status in the local community, deliver the outcome of the leisure review and take maximum advantage of opportunities for service crossover.

11. The Salisbury Vision Director reports that the Churchfields site is a key brownfield site within an area identified for mixed use regeneration and that its development by the Council may act as a catalyst for further investment, particularly if the campus scheme brings in services and other infrastructure to this undeveloped area. The concern of the architects is that the ‘front loading’ of infrastructure costs and potential project delays would significantly increase the costs of the campus development. In addition, the regeneration of the Churchfields site is at masterplanning stage and, whilst the campus use fits well within the definition of mixed-use, the timescale for the regeneration of the rest of the site and the removal of the heavy commercial/industrial uses is many years away.

12. In summary, Five Rivers is the preferred location for the community campus for reasons of cost, synergies between services, deliverability and fewer associated risks.

Financial Considerations

13. The net funding required to cover the increase in scope for a Salisbury Campus is £4.9m:

New Building / Refurbishment	Estimated Costs (£)
Campus Extension & specialist fit out	4,600,000
Five Rivers developments	2,100,000
Five Rivers essential Backlog	1,790,000
Receipts from sales	-1,700,000
Indicative budget (Dec 2009)	-1,900,000
Capital required	4,890,000

14. A detailed whole life cost model which details the capital costs, the associated borrowing charges and the projected revenue savings will be included in the formal business case to Cabinet in July.

Recommendations

15. That the Area Board

- a. supports the development of the Salisbury Campus at the Five Rivers Leisure Centre;
- b. makes an approach to the relevant Cabinet Member to secure formal approval of the extension of the Preliminary Management Project (PMP) to include Salisbury;
- c. initiates an interim shadow Community Operations Board (COB) to oversee the development of the new facilities and their future management, noting that the COB should include a Young Person's representative or a mechanism for Young people to make specific representations;
- d. nominates an Area Board representative to sit on the shadow COB;
- e. requests that the shadow COB actively consults with service users (Young people, disabled adults and their carers, etc) during the development of the plans for the new facilities;
- f. approves the draft terms of reference for the shadow COB as attached at appendix A;
- g. make representation to the relevant Cabinet Member, Councillor Stuart Wheeler, to support the approach for additional capital funding.

Report Author:

Sarah Ward

Campus Development Lead, Campus and Operational Delivery Programme

Appendix A – Draft Terms of Reference for Shadow Community Operations Board
No unpublished documents have been relied upon in the preparation of this report.

CAMPUS AND OPERATIONAL DELIVERY PROGRAMME

Campus & Operational Estate Management Workstream

Draft Terms of Reference for Shadow Community Operations Board

1 Background

On 15 February 2011 Wiltshire Council's Cabinet approved the implementation of the Campus and Operational Delivery Programme. The Programme will:

- Work with local communities to develop, facilitate and deliver community campus buildings across Wiltshire which seek to co-locate existing Council and partners services in one accessible location (or possibly more if appropriate) in a community area.
- Carry out the development of campus facilities in line with the Campus and Operational Management workstream principles (noted in section 2 of this document).
- Implement the Preliminary Management Project which will test the potential to develop some form of community driven strategic non -profit distributing organisation to deliver and support public services across Wiltshire.

Some of the benefits that the Council is seeking to achieve from a campus are:

- Accessible facilities that accurately reflect the specific needs of the local area being served.
- Reducing the Council's estate producing an estimated 40% reduction in operational costs across all estate (this is an estimation based upon an initial assessment of the impact of the Workplace Transformation Programme which preceded the Campus and Operational Delivery Programme).
- Combining point of contact arrangements and improving accessibility to services.
- Developing and providing sustainable and energy efficient buildings.
- Ensuring long term flexibility in terms of the use of space is fundamental to the design.
- Developing the synergies between the management of individual services at a community level.
- Working with communities to develop a coherent and effective volunteering policy relevant to the local campus.
- Reducing the current overall risk to the Council from aging, disparate and inefficient buildings.
- Increased, beneficial and sustainable partnership working.

Fundamental to the successful implementation of the programme is the commitment to empower local people to have a direct influence on the delivery of public services in their area. This supports the concepts of Localism and the decentralisation of decision making to local communities.

The Preliminary Management Project will initially be focused on Corsham, Melksham, Pewsey, Tisbury and Wootton Bassett. This will encompass the creation of Shadow Community Operations Boards, reporting into the Area Board who will make final recommendations to Cabinet for their consideration. The Shadow Community Operations Boards, will, subject to the agreement of the Area Board, take on a key role in coordinating and leading communications, influencing, and local engagement. This will cover areas such as the consultation processes, commenting on facility design and development and the ongoing indirect management and strategic planning of the resulting campus facility.

The preliminary management project will be in place from April 2011 through to April 2013 unless the Council determines otherwise.

2 Campus Management Principles

The Shadow Community Operations Board will need to work with the Council and its partners to ensure that the following approved principles are delivered:

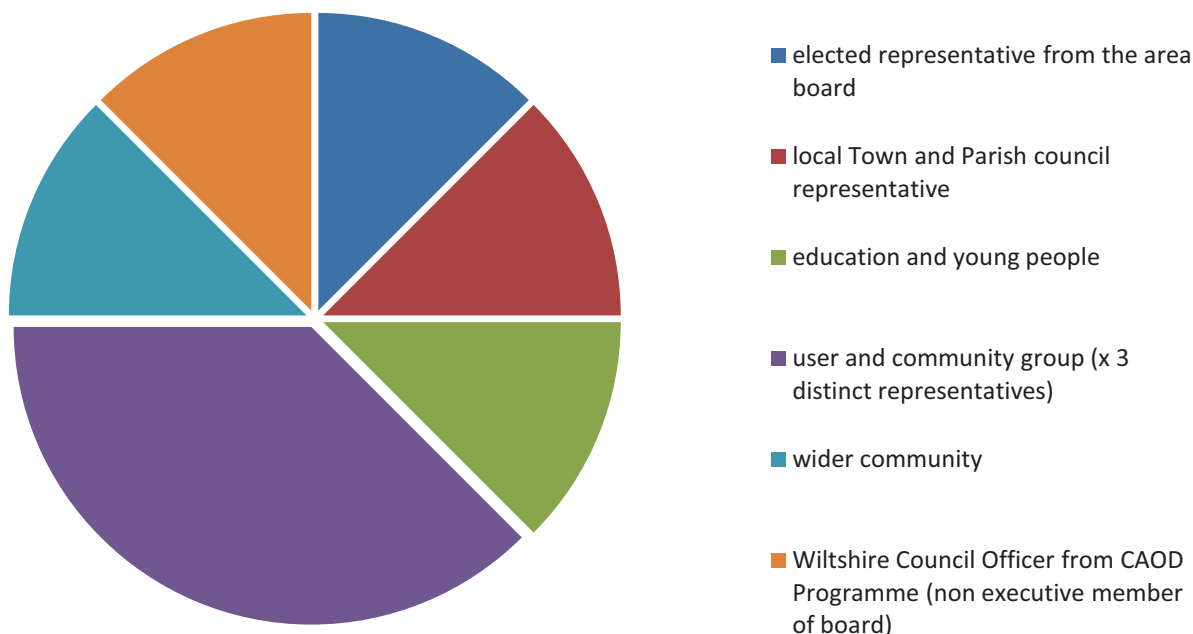
- (i) Create an environment which empowers local people to directly influence the delivery and improvement of unique needs based services in their community.
- (ii) Ensure a singularity of vision to enable local needs to be foremost in strategic planning and operational service delivery.
- (iii) Be proactive in meeting economic challenges and widen the scope for investment in services and assets.
- (iv) Share the accountability for service delivery with the community and partners.

Version3 – 5/4/11

- (v) Secure a sustainable and innovative form of management that complements the evolving national context of the localisation of service delivery.
- (vi) Promote social inclusion and resilience by increasing accessible opportunities for volunteering and community involvement
- (vii) Make specific provision for accessible opportunities for partnership working.
- (viii) Provide accessible local decision making processes and governance structures.
- (ix) Provide opportunities for a consistent and sustainable support network for the voluntary and community sector in Wiltshire.
- (x) Provide a consistent strategic vehicle for all services in a locality that is financially robust and able to respond to the changing face of the public and community service delivery rather than a range of competing initiatives based on existing service models.

3 Membership

The shadow community operations board membership will be determined by the Area Board and should consist of an appropriate, mutually agreeable representative from the following broad sectors of the local community area:



- (i) There will be one representative for each party identified.
- (ii) The board will need to nominate a chairperson at its inaugural meeting.
- (iii) The board will need to determine if the suggested representation appropriately reflects the description of the party.
- (iv) There will be up to three representatives identified by the user and community group sector and approved by the Area Board. Such representatives should be selected so as to ensure proper representation from distinct interest groups within that sector.
- (v) The Wiltshire Council liaison representative will be an officer from the Campus and Operational Delivery Programme team and will be invited to sit on the board as a non-executive party.
- (vi) Each party should endeavour to be represented at each formal meeting.
- (vii) Each executive party will have equal rights.

4 Roles and responsibility

4.1 Community leadership & engagement

- (i) On behalf of the Area Board, provide effective community leadership and accountability for the preliminary management project and ensure the workstream principles are met.
- (ii) As required by the Area Board, to effectively manage the communications of the project within the community area and to liaise with the officer working group to ensure any locally focused communications plan complements the wider strategic communications plan.

- (iii) To make representation to the Area Board based on ongoing community engagement and consultation to determine or recommend levels of services provided within each phase of the project.
- (iv) To work with the Area Board to identify local partners and facilitation and support of sustainable partnership working.

4.2 Responsibility for outcomes

- (i) To define community need and make recommendations to the Area Board over facility specification and operations.
- (ii) Support the Area Board in the delivery of the campus building.
- (iii) On behalf of the Area Board develop, and subject to future cabinet approval, implement a local volunteering strategy (specific framework for the engagement and management of volunteers) to support the campus.
- (iv) Influence the campus design and specification where appropriate by recommendation to the Area Board
- (v) Positive engagement in the ongoing strategic planning, programming and operation of the campus

4.3 Project coordination and reporting

- (i) To develop a community led action plan that clearly sets out the approach the shadow board will take and seek Area Board approval for this
- (ii) To assist the Campus and Operational Delivery Team in developing, managing and monitoring the progress and delivery of an action plan
- (iii) To assess any potential risks and advise the Campus Management Working Group and Area Board accordingly.
- (iv) To develop a marketing plan and strategy, to be supported by the Council, that sets out the proposed approach to maximising sustainable community use of the campus facility, subject to approval by the Area Board and Wiltshire Council Cabinet
- (v) To ensure a co-ordinated community approach to the engagement, development and operation of a campus facility.
- (vi) To report progress and make recommendations to the Area Board and officer working group for improved services, community orientated services based upon need, facility development and local opinion
- (vii) Partner role in the wider not for profit distributing management options and governance appraisal

4.4 The role of Wiltshire Council

- (i) The ultimate responsibility for all service delivery and responsibility for the delivery of the Campus will remain with the Council for the duration of the preliminary management project.
- (ii) There may be elements or decisions required within the preliminary management project that will need to be determined by elected members of the Area Board or Cabinet following recommendation to them by the Area Board
- (iii) The Council will endeavour to support the approach the Shadow Community Operations Board takes where that approach supports the principles set out in section two of this document and has been supported by the Area Board

5 Outcomes

- (i) The local community and partners in the widest sense are informed and proactively engaged with the process of delivering and the future operation of a community campus.
- (ii) The community campus is delivered within the timescales set, with full proactive engagement from the local community and the service delivery meets local needs.
- (iii) The community-led aspect of campus delivery is clearly defined, managed and continually assessed to ensure maximum use of the facility by the local community and continued engagement in concept of local people directly influencing the delivery of local services.

6 Confidentiality

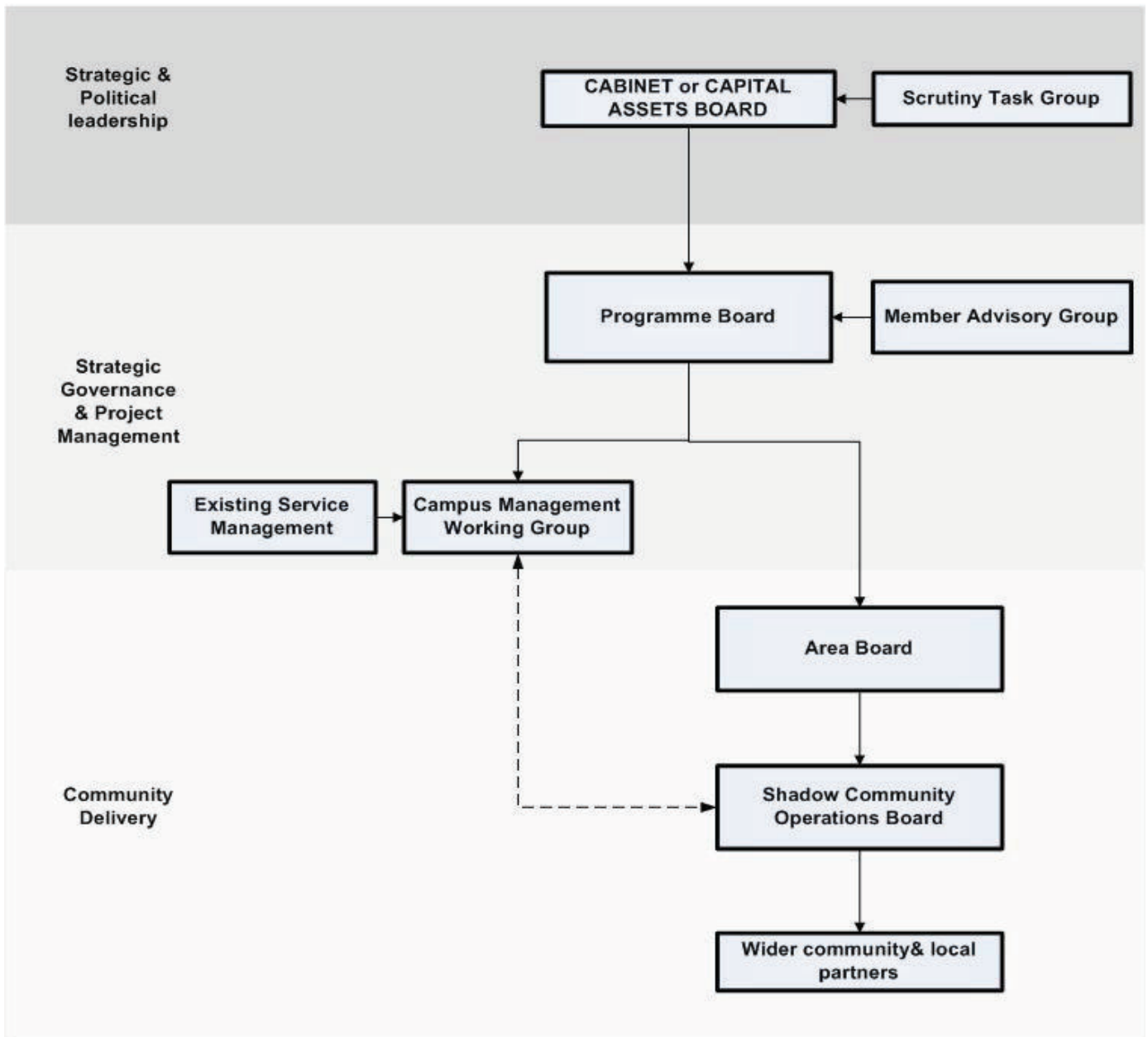
Whilst most information provided by the council or other participants or partners will be non-confidential in nature there may be occasions when due to the commercial nature of discussions or where matters are relevant to policy development by the council, it may request that individual information or items are confidential. Should any participant be unable to respect this request they must absent themselves from the meeting prior to discussion and consideration of the relevant item.

7 Governance Arrangements

The project remit currently extends up to April 2013. Prior to this there is a need to implement an interim governance structure that provides an appropriate framework to operate. It should be noted that managerial responsibility for operations, health and safety, staff etc remains with the Council for the duration of the project however there is scope for the Shadow Community Operations Board to influence, plan and programme services, subject to Cabinet approval following a recommendation from the Area Board. A chart showing the relationships between the various parties is noted below.

- (i) The Shadow Community Operations Board will meet as necessary and as determined by the Board.
- (ii) The Shadow Community Operations Board will be chaired by a representative elected by the Board.
- (iii) The Shadow Community Operations Board will report to the Area Board, but where request to do so by the Area Board, may provide advice directly to the Campus Management Working group, which is a cross departmental officer team coordinated by the Campus and Operational Delivery Programme.
- (iv) The administration of the Shadow Community operations Board will be the responsibility of the Board itself.
- (v) There may be occasions whereby sub-groups of the Shadow Community Operations Board will be necessary. In this instance any sub-group will report directly to the Shadow Community Operations Board in governance terms.

Preliminary Management Project Governance Arrangements





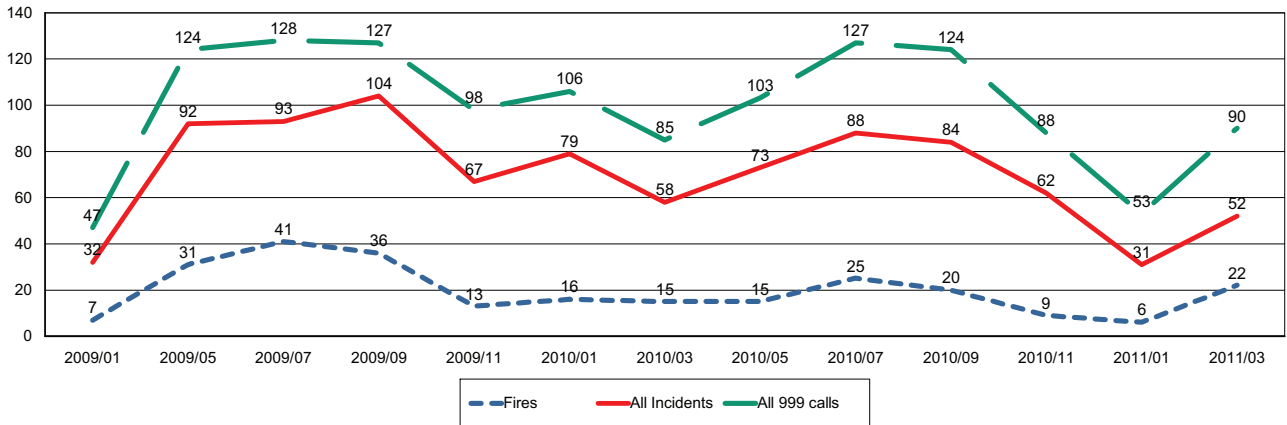
Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

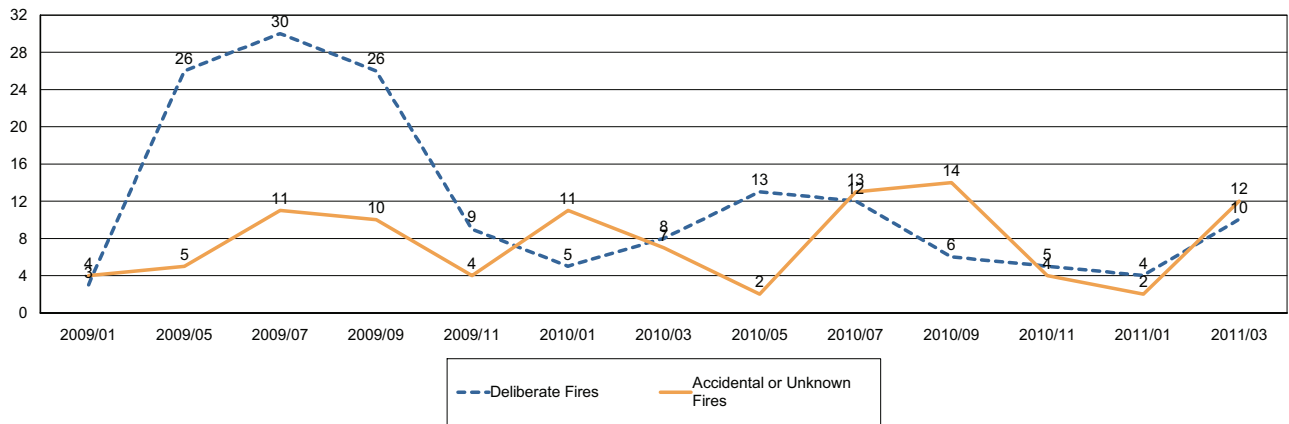
Report for Salisbury Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including March 2011. It has been prepared by the Group Manager for the Board's area.

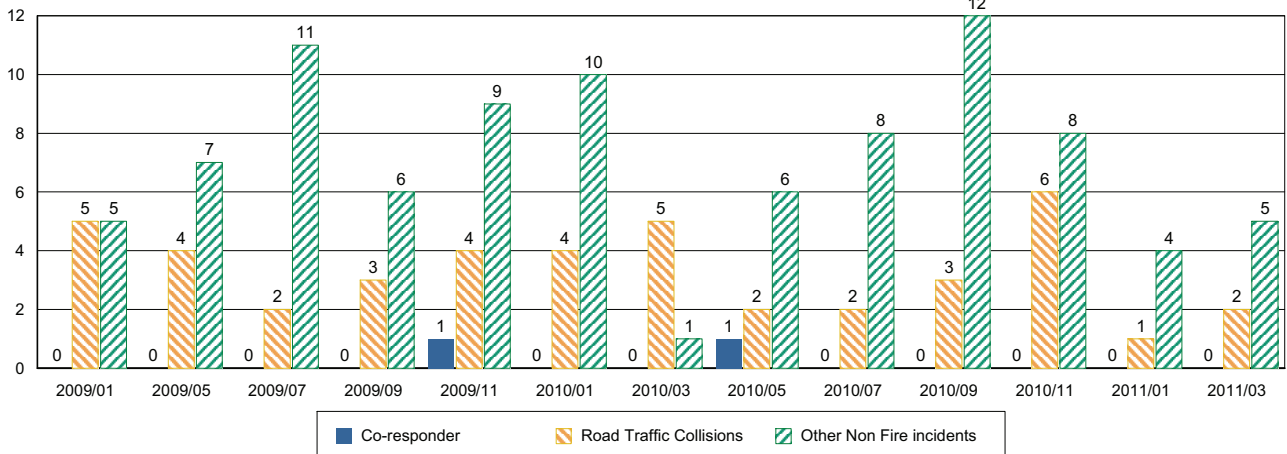
Incidents and Calls



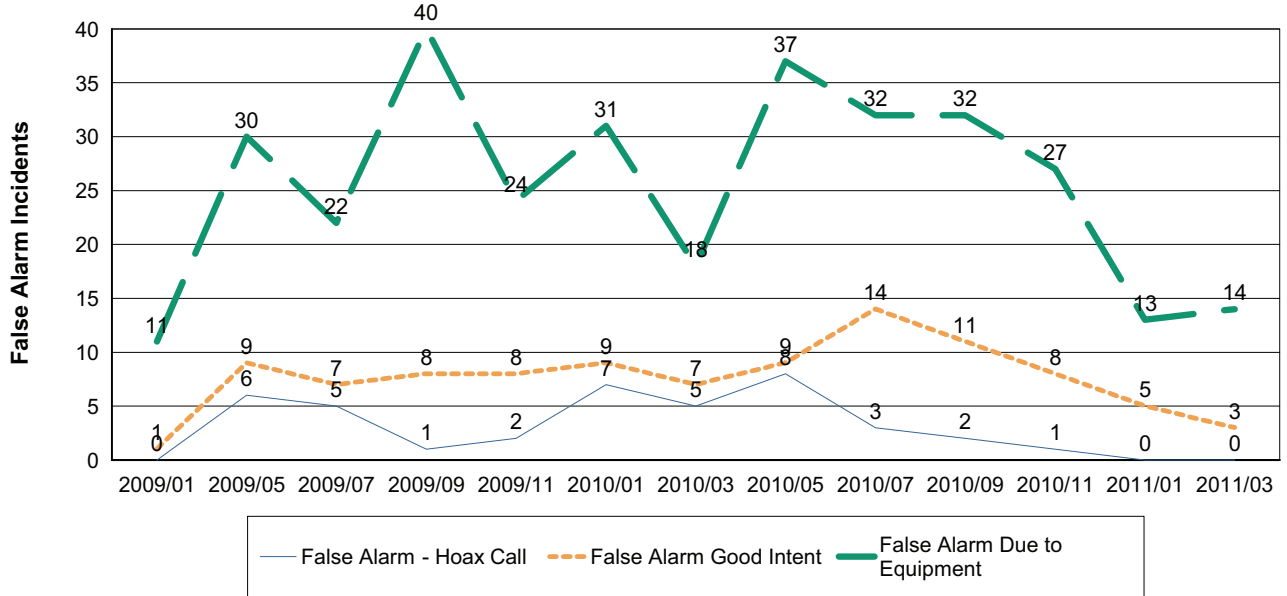
Fires by Cause



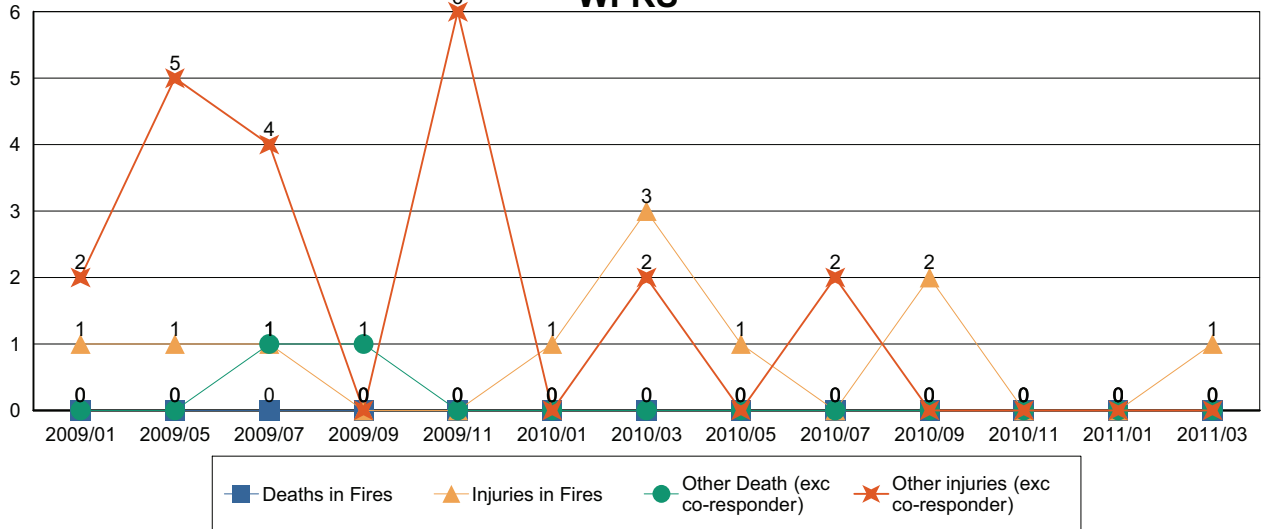
Non-Fire incidents attended by WFRS



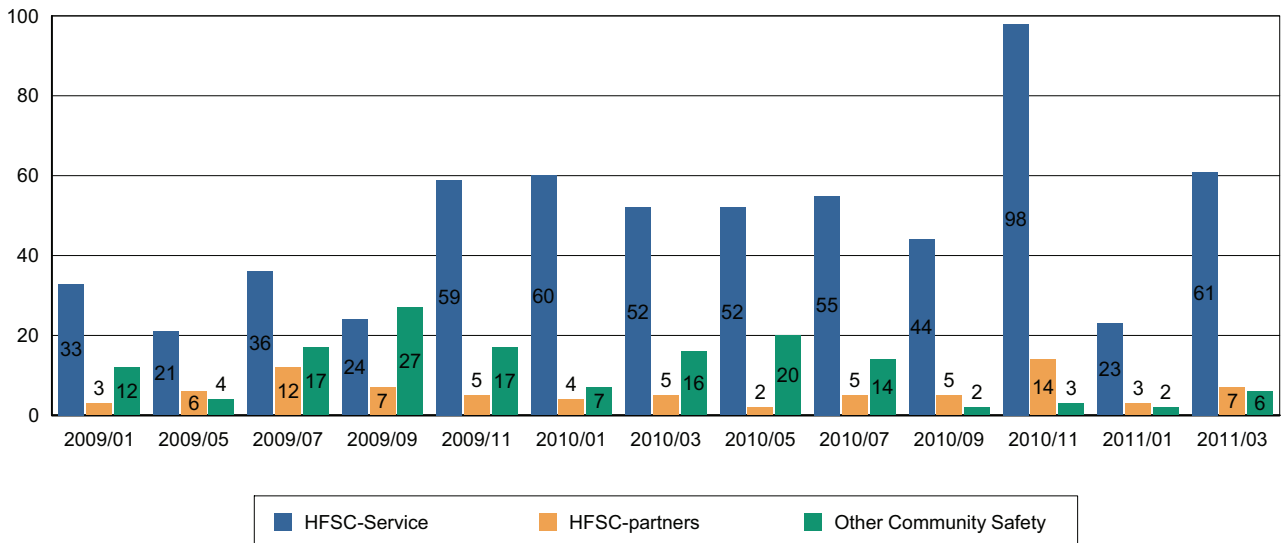
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

NHS Update – May 2011**New Cardiac Rehabilitation Service in Chippenham****Wiltshire**

NHS Wiltshire is launching a new Cardiac Rehabilitation service in Chippenham this month as part of a continuing programme to improve access to cardiac rehabilitation and physical activity classes across the county.

Building on the success of nurse-led classes in Westbury, Cardiac Rehabilitation classes will be provided weekly at the Olympiad Leisure Centre in Chippenham for eligible cardiac patients who are registered with a Wiltshire GP. The programme takes place over nine weeks and depending on their condition, Chippenham patients will have the choice of participating either at The Royal United Hospital, Bath or at the Olympiad.

The aim of the community Cardiac Rehabilitation service is to provide all patients who meet the referral criteria with a service which improves their ability to exercise, vastly improving a person's quality of life and minimising the risk of heart attacks in the future. The rehabilitation exercises are designed to support adult patients who have been discharged from hospital but who are continuing to live with heart disease. Structured exercise training, as well as continuing educational and psychological support and advice are key components of the service. The nurse-led cardiac rehabilitation classes provide a link for people to then attend other cardiac rehabilitation opportunities available at Wiltshire's leisure centres.

Prime Minister and Health Secretary announce a two month pause on plans

The Government's Health Select Committee has made 50 recommendations to the Health and Social Care Bill 2011 and as a consequence the Department of Health has announced a 'pause' as the Bill moves through the House of Commons. The Government will conduct a 'listening exercise' consultation and set up the NHS Future Forum to channel the thoughts and opinions of patient representatives, doctors, nurses and NHS leaders back to Government. The engagement process will focus on four main areas: choice and competition, patient involvement and patient accountability, clinical advice and leadership and education and training. For more information and to get involved please go to: <http://healthandcare.dh.gov.uk/category/conversations/listening-exercise-conversations/>

Next NHS Wiltshire Board Meeting

The next Board meeting of NHS Wiltshire will be held on **Wednesday 18 May at 10am - 2011 at Southgate House**. Members of the public are welcome to attend. Papers are published a week before the meeting on www.wiltshire.nhs.uk or on request from Stacey Saunders, NHS Wiltshire (tel: 01380 733839, email: stacey.saunders@wiltshire.nhs.uk). For further information or copies of documents referred to above, please email communications@wiltshire.nhs.uk

ITEM 13

Report to	Salisbury Area Board
Date of Meeting	12 May, 2011
Title of Report	Community Area Grants
Purpose of Report	
<p>To ask Councillors to consider 4 applications seeking 20011/12 Community Area Grant Funding</p> <ol style="list-style-type: none"> 1. Bemerton Heath Interagency Group are seeking £1,835 to develop a series of intergenerational opportunities, 5 activities: kite making, IT, cookery, crochet and art workshops. The Officer recommends an Award covering the full amount of £1,835. 2. Ask Wiltshire are seeking £3,964 to run a series of 4 'Bus Stop' and 'Making the most of Teenagers' Parenting Groups in Salisbury. The Officer recommends an Award covering the full amount of £3,964 . 3. The Douglas Arter Centre Day Service are seeking £1,850 to enable local community groups and residents of the Centre to create Batik flags for public display in the Centre's gardens. The Officer recommends an Award covering the full amount of £1,850. 4. Circular Arts are seeking £5,000 to deliver a city community involvement multi workshop project leading to a large Christmas parade The Officer must recommend this application for refusal as the application is contrary to the Council's community area grants policy criteria (adopted under delegated decision ACCL-001-11) as follows: <i>"The Council will not consider grant applications from: (c) Organisations who have previously been funded by Wiltshire Council</i> <i>And further: (5) Successful applicants should not seek any additional financial support from Wiltshire Council for the same project.</i> <i>The grants criteria also states that 'applications...will only be considered if the(y) fulfil the criteria.</i> This is the policy adopted by the Council and it is intended to ensure that Area Boards' funding is used to support new or one-off projects. It makes clear that grants are not available for year-on-year funding for the same project. 	

Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement. With this in mind Community Area Grants should be encouraged from and awarded to community and voluntary groups.
- 1.4. Area boards will not consider applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5. Officers are required to provide recommendations in their report, although the decision to support applications and to what level is made by Wiltshire Councillors on the Area Board.
- 1.6. Funding applications will be considered at every Area Board meeting.
- 1.7. All applicants are encouraged to contact Charities Information Bureau who is working on behalf of Wiltshire Council to support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.8. Paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.9. The 2011/2012 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboards) or paper versions are available from the Community Area Manager.

Background documents used in the preparation of this Report	<ul style="list-style-type: none"> • Community Area Grant Application Pack 20011/12 • Salisbury City Community Area Plan 2004 – 2009
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 6 rounds of funding during 20011/12. The first round of funding is contained in this report.

3. Environmental & Community Implications

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Salisbury Area Board.
- 4.2. Salisbury Area Board has been allocated a 2011/2012 budget of £78,075 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2010/2011 budget is £31,429. This leaves a total budget of £109,504 for 2011/2012.
- 4.3. At the 17 March, 2011, a decision was made to allocate the Salisbury Community Area Partnership its first tranche funding of £7,808 to be paid from the 1 April out of the 2011/2012 budget. This now leaves a total budget of £101,696 for 2011/2012.
- 4.4. If the 3 out of 4 Community Area Grants submitted to the 20 May, 2011 meeting are awarded in line with officer recommendations, the Salisbury Area Board will have a balance of £94,047 (this excludes the application recommended for refusal).

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

Ref	Applicant	Project proposal	Funding requested
8.1 Grant Register ref no: SAL	Bemerton Heath Interagency Group	To develop a series of intergenerational opportunities, 5 activities: kite making, IT, cookery, crochet and art workshops.	£1,835

8.1.1.

8.1.1.

8.1.1.

8.1.1. The Officer recommends that the total amount of £1,835 requested is awarded for this project .

8.1.2. This application meets the grant criteria 2010/11.

8.1.3. This application demonstrates a link to the Bemerton Ward Plan. This project supports the three main priorities of the ward plan - reputation, neighborhood disputes and neighbours.

8.1.4. The Bemerton Heath Interagency Group (IAG) is a multi-agency forum consisting of key stakeholders both statutory and voluntary and representatives of the local community for discussion of and joint action planning on issues relating to the community of Bemerton Ward. The IAG operates as not-for profit.

8.1.5. This is a community project which sits outside of the mainstream educational curriculum. It will develop a series of intergenerational opportunities designed to bring together different groups of residents in the community. Five activities are planned: kite making, IT, cookery, crochet and art workshops. These activities will be organised by professionals who are independent tutors of their field of expertise (not Wiltshire Council employees), for example, although the IT tutor/facilitator is an employee of Sarum Academy (which is independent of the Local Authority), the tutor provides his own time as a private venture. The project will be facilitated by local resident volunteers. The professionals will engage the facilitators, train them as appropriate and provide ongoing professional support.

8.1.6. Total project expenditure is £3,583 which is broken down as follows:

- Room Hire is £718
- Materials are £532 (Art project £200 - £10 per participant + IT £30 for copying handouts + Kite £68 + Cookery ingredients £100 + Crochet £134 for wool, hooks, needles, beads, ribbon and fasteners)
- Refreshments £88
- Admin £522
- Facilitators £1,668
- Training £55

In kind support of £1,293 is broken down as follows:

- Venues £498
- Materials (art activity) £100
- Admin £395 (advertising, writing volunteer policies, engagement/training of volunteers etc)
- Facilitator (art activity) £300

8.1.7. A piece of research was carried out by The Young Foundation on Bemerton Heath during the second half of 2010. The research looked at the typical issues facing vulnerable families and information from interviews revealed key themes including, challenging and in-crisis families, community infrastructure and community spirit. The project builds on this research aiming to strengthen community ties across Bemerton Heath and galvanise residents in the community.

8.1.8. The project will promote equality and access to its services for all residents, in particular, children from disadvantaged families can access Free Time funding so there will be no charge to its activities and it will use local venues and involve trusted professionals and residents.

8.1.9. A decision not to fund this application would mean the project would have to be scaled down.

Ref	Applicant	Project proposal	Funding requested
8.2. (Grant Register ref no SAL	Ask Wiltshire	To run a series of 4 'Bus Stop' and 'Making the most of Teenagers' Parenting Groups in Salisbury.	£3,964

8.2.1. The Officer recommends that the total amount of £3,964 requested is awarded for this project .

8.2.2. This application meets the grant criteria 2010/11.

- 8.2.3. This application demonstrates a link to the Salisbury Community Plan.
- 8.2.4. Ask Wiltshire is a Company Limited by Guarantee (and not having a share capital) company number 3465369 and operates as a not-for profit organisation. The objects for which the company is established are to provide relief of sickness, poverty and need amongst children and in particular by providing information to their parents and carers.
- 8.2.5. Local Authority funded Parent Support Advisers (PSAs) identified a gap in support for parents of children with special needs and parents of teenagers who routinely ask for help with strategies for managing children's behaviour. PSA's are not qualified to provide this support themselves, therefore, Ask Wiltshire is working with Extended Schools to run a series of 4 'Bus Stop' and 'Making the most of Teenagers' Parenting Groups in Salisbury which will involve approximately 80 adults and 150 children/young people. The aim of these parenting groups is to develop the skills of parents as parents, especially in the area of communication.
- 8.2.6. Wiltshire Council fund three Making the Most of Teenagers courses a year in Salisbury, however, the funded places support families of children who are at risk of, or already are, offending. The proposed courses have a different aim and objective to these, and as such the programme is different. This is a project that starts and finishes, with the outcome to set-up parent supports groups for parents run by parents, across the area, supporting the broad spectrum of need. The parents will then have a forum to share the skills they have learnt, and to positively problem-solve. Parent Support Advisors and other professionals will be able to signpost other parents to the groups, building social capital. Bus Stop is a programme to support parents of children with special needs. There are no programmes for parents of older children (12+) in these circumstances.
- 8.2.7. 2009 figures from the Youth Offending Service and other agencies indicate that of families where the parents were referred to the Making the Most of Teenagers group, 83% of their young people did not reoffend again during that year. Quotes from parents on the last Bus Stop programme - "the most informative and helpful advice..." "I don't feel alone and let down" "helped me realise that I may be able to influence.."
- 8.2.8. The total project expenditure of this project is £8,168 which is broken down as follows:
- Venue hire is £720 (Sessions to be held at Sarum Academy. Secondary Schools have to charge for out of school hours lettings such as this to pay for caretaking staff to work outside of school hours, to make venues available during evenings/school holidays. Sessions need to be during the evening for parents of secondary aged children as most parents work by this stage)
 - Travel & telephone £1,728 (Travel expenses to facilitate courses equate to £432 per course, £48 per session. Telephone support can be quite intensive, parents need 1:1 encouragement to attend, calls most week the day before to remind and encourage then often 1:1 follow-up calls to address individual concerns etc that come up during a session)

- Programme costs are £2,000 (The charge for this programme is £500 per course which covers development costs, ongoing monitoring and evaluation, facilitator support etc. ask Wiltshire have agreed to subsidise £1000 of this £2000, which is very generous, this is identified as 'Own fundraising/reserves' on the application).
- Lead Facilitator £2,160
- Co Facilitator £1,560

In kind support covers 4 courses x £801 per course, total £3,204, broken down as follows:

- Co-facilitator fees £405 (£15 per hour gross)
- Co-facilitator expenses £216 (fuel and telephone)
- Venue £180

8.2.9. The project will promote equality and inclusion as parents, children and young people will feel less isolated and will be more able to access community opportunities and activities. They will also be better able to articulate theirs and their children's needs to others in the community, helping more understanding, tolerance and community support.

8.2.10. A decision not to fund this application would mean the project would not run.

Ref	Applicant	Project proposal	Funding requested
8.3. Grant Register ref no SAL	Douglas Arter Centre Day Service (SCOPE)	A pilot community involvement project working with community groups and residents of the Douglas Arter Centre creating large Batik flags for public display in the Centre's gardens	£1,850

8.3.1. It is recommended that the Douglas Arter Centre Day Service is awarded a grant of £1,850 to enable local community groups and residents of the Centre to create Batik flags for public display in the Centre's gardens.

8.3.2. This application meets the grant criteria 2010/11

8.3.3. The application demonstrates a link to the Salisbury Community Plan.

8.3.4. The Douglas Arter Centre Day Service is a service arm of the charity SCOPE, charity number 208231. SCOPE aims to provide equal opportunities to people with cerebral palsy. Residents and day visitors are profoundly disabled wheelchair users, many with learning difficulties, who require constant care and high staffing provision at all times.

8.3.5. The project will take place between May and July, 2011 and will involve 17 residents of the Douglas Arter Centre Day Service and approximately 120 people

across the community. Rather than residents travelling outside of the Centre to take part in community events, the project will invite several local groups into the Centre to interact with the residents, providing them with valuable opportunities for social exchange and involving them in creating a large display of Batik flags to be an installation in and around the Centre's gardens.

- 8.3.6. Evidence of need. With the current economic restrictions and changing social pressures upon our society, the Douglas Arter Centre has seen a reduction in community awareness and involvement towards our residents and day visitors. The current social involvement trend is for our residents to travel out to take part in community events with very little social exchange between the community and the Centre, their home.
- 8.3.7. The project promotes equality by encouraging the community to have a more open minded view of people with disabilities and raise awareness that people with disabilities can play a positive role in society.
- 8.3.8. If funding was not awarded, the project would not go ahead.

Ref	Applicant	Project proposal	Funding requested
8.4. Grant Register ref no SAL	Circular Arts	A city community involvement multi workshop project leading to a large Christmas parade	£5,000

- 8.4.1. The Officer must recommend this application for refusal as the application is contrary to the Council's community area grants policy criteria, specifically:
- Organisations who have previously been funded by Wiltshire Council
 - Successful applicants should not seek any additional financial support from Wiltshire Council for the same project.
- 8.4.2. This application does not meet the grant criteria 2010/11.
- 8.4.3. The project demonstrates a link to the Community Plan.
- 8.4.4. Circular Arts is governed by a Memorandum and Articles of Association. Its Mission Statement reads, 'To advance the education of the public in the UK and abroad, and progress the social inclusion of minority groups through the provision of arts workshops, arts training and arts activities.'
- 8.4.5. The project intends to include over 20 minority city groups which will mean over 500 city people meeting, learning and making lanterns through a multi workshop programme culminating in a final street lantern parade for approx 2,500 people and a street audience of approx 4,000 people in the City.

- 8.4.6. This project received local government funding in 2008 (Salisbury District Council), 2009 (Wiltshire County Council Arts funding), 2010 (Wiltshire Council Area Board), 2010-11 (Salisbury City Council).
- 8.4.7. Evidence of need. The project has successfully developed by direct feedback (report submitted to Community Area Manager) and public demand over the past five years.
- 8.4.8. If the full amount was not awarded, the project will collapse as no external funding could be sourced without the backing of local authority support.

Appendices	Appendix 1 Grant application - Bemerton Heath Interagency Group Appendix 2 Grant application - ask Wiltshire Appendix 3 Grant application - Douglas Arter Day Centre Appendix 4 Grant application - Circular Arts
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Marianna Dodd, Salisbury Community Area Manager Tel: 01722 434696 E-mail: Marianna.dodd@wiltshire.gov.uk
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Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	Bemerton Health Interagency Group		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Bemerton Heath, Salisbury		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	'Happy Heath' A series of intergenerational opportunities bringing together different groups of residents to develop the support for mutual aid within the community, promoting self-help groups and community solutions. A series of 5 activities - kite making, IT, cookery, crochet and art workshops.		
Where will your project take place?	Sarum Academy, Childrens Centre, Bemerton Heath Neighbourhood Centre and Woodlands Primary		
When will your project take place?	Between May 2011 and end of March 2012		
How many people will benefit from your project?	300		
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Bemerton Ward Plan - this project supports the 3 main priorities of the ward plan - reputation, neighbourhood disputes and neighbours. See attached, sections highlighted.		

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

Community Area Plan - see attached, sections highlighted

A piece of research was carried out by The Young Foundation on Bemerton Heath during the second half of 2010. This project was high-lighted as in need, copy enclosed with relevant section high-lighted.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Need: Ward Plan priorities and recent Young Foundation research as mentioned above and attached. Police and other agency reports via the Intergency Group, also via residents who attend regularly (Intergency constitution and minutes attached).

Benefits: The activities will be organised by professionals who work in the area, but the groups will actually be facilitated by local resident volunteers. The professionals will engage the facilitators, train them as appropriate and provide ongoing professional support.

Intergenerational work can:

- facilitate a greater understanding between groups, the fostering of positive relationships.
- Address issues of social inclusion by challenging social exclusion to reduce disadvantage.
- Assist in crime prevention strategies and the promotion of community safety by reducing anti social behaviour, diffusing potential confrontation and conflict between groups and addressing the fear of crime.
- Reduce tension between generations
- Provide opportunities for volunteering/voluntary action, building community capacity
- Build better understanding, create a greater sense of trust and mutual responsibility.

Any other information about your project.

3 - Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It is hoped that residents will be motivated and have the knowledge and expertise to continue working in this way, either seeking funding from other local and national charities, or fund raise themselves, or work with local professionals to encourage them to provide support in this way, having evidence of success.

If you were not awarded the full amount requested, what would be the impact on your project?

It would have to be scaled down considerably.

How will you know whether your project has made a difference in the community?

Monitoring throughout, short, medium and long term. Quantitative and qualitative evidence collected via the groups of residents and Interagency Group.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Noone. Agencies involved have limited time to complete this work as funding cuts loom. There is some urgency around this, and this route fits for this reason as well as the others already outlined.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2011

Month: 03

Year: 2011

A - Total income:

£0

B - Minus total expenditure:

£0

Surplus/deficit for year: (A minus B)

£0

Free reserves held:

£0

5 - Financial information			
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Room hire	£718	Own fundraising/reserves	£300
Materials	£532		£
Refreshments	£88	Parish/town council	£
Admin	£522		£
Facilitators	£1,668	Trusts/foundations	£
Training	£55		£
	£	In kind	£1,293
	£		£
	£	Other	£
	£	Quinetic	£55
	£	Salisbury Festival	£100
	£		£
	£		£
Total Project Expenditure	£3,583	Total Project Income	£1,748
Total project income B		£1,748	
Total project expenditure A		£3,583	
Project shortfall A – B		£1,835	
Award sought from Wiltshire Council Area Board		£1,835	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays			
Please give the title name of the organisations' bank account e.g. current			
6 – Supporting information – Please enclose the following documentation			
Enclosed (please tick)			
<input type="checkbox"/> Written quotes including the one you are going to use			
<input type="checkbox"/> Latest inspected/audited accounts or annual report			
<input type="checkbox"/> Income and expenditure budget for current financial year			
<input type="checkbox"/> Project budget (if applicable)			
<input checked="" type="checkbox"/> Terms of reference/constitution/group rules			
<input type="checkbox"/> Evidence of ownership/lease of buildings and/or land			
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.			

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Both - for all residents, local venues, trusted professionals and residents. No or very minimal charge for activities. Children from financially disadvantaged families can access Free Time funding so no cost to them even where small charge applied.

b) How does your project work to promote inclusion, participation and good community relations?

See 2nd section, page 2

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Rev Woodley

Date: 31.3.2011

Position in organisation: IAG Partner

Please return your completed application to the appropriate Area Board Locality Team



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	ask Wiltshire		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury		
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To run a series of 4 'Bus Stop' and 'Making the most of Teenagers' Parenting Groups in Salisbury. These Group aim to develop the skills of parents as parents, especially in the area of communication.		
Where will your project take place?	Sarum Academy		
When will your project take place?	Between May 2011 and end of March 2012		
How many people will benefit from your project?	80 adults 150 children/young people		
How does your project demonstrate a direct link to the community plan for your area?	See attached, sections highlighted		
Please provide a reference/page no.	See attached, sections highlighted.		

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
See attached, sections highlighted

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Need:
A new workforce of Local Authority funded Parent Support Advisers (PSAs) have identified a gap in support for parents of children with special needs and parents of teenagers. Parents routinely ask them for help with strategies for managing their childrens behaviour, establishing routines etc. Parent Support Advisers offer a broad universal service helping parents access help they need. They regularly support parents to access statutory and voluntary sector support services, they are not qualified to give this support themselves. Without these programmes parents will continue to lack confidence, and vulnerable children and young people will not get the support they need.

Benefits:
Making the most of teenagers - in 2009 figures from the Youth Offending Service and other agencies indicate that of families where the parents were referred to the group 83% of their young people did not reoffend again during that year. Quotes from parents on the last Bus Stop programme - "the most informative and helpful advice..." "I dont feel alone and let down" "helped me realise that I may be able to influence.."

Any other information about your project.
ask Wiltshire is a charity. Working with Extended Schools they can offer Salisbury area parents this new opportunity. Wiltshire Council do fund 3 Making the Most of Teenagers courses a year in Salisbury, but the funded places support families of children who are at risk of, or already are, offending. The courses we propose have a different aim and objective to these, and as such the programme is different. This is a project that starts and finishes, with the outcome to set-up parent supports gorups for parents run by parents, across the area, supporting the broad spectrum of need. The parents will then have a forum to share the skills they have learnt, and to positively problem-solve. PSAs and other professionals will be ale to sign post other parents to the groups, building social capital.
Bus Stop is a programme to support parents of children with special needs. There are not any programmes for parents of older children (12+) in these circumatances.

3 - Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="0"/>	Female	<input type="text" value="2"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

During these groups parents will be encouraged to support each other and maintain contact after. PSAs will help the parents set-up local support groups that will be run for parents by parents. These groups will work with public and voluntary sector health, education and social care services to ensure their own and their childrens and young peoples needs are met in future, e.g. guest expert speakers, facilitation training etc.

If you were not awarded the full amount requested, what would be the impact on your project?

It won't run.

How will you know whether your project has made a difference in the community?

Short, medium and long term monitoring. Quantitative and qualitative evidence collected from parents and others working with them and their children and young people, by way of questionnaires and interviews, also data.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Noone - agencies involved have limited time to complete this work as funding cuts loom. There is some urgency around this, and this route fits for this reason as well as the others already outlined.

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Venue	£720	Own fundraising/reserves	£1,000
Travel and tel	£1,728		£
Programme	£2,000	Parish/town council	£
Lead facilitator	£2,160		£
Co facilitator	£1,560	Trusts/foundations	£
	£		£
	£	In kind	£3,204
	£		£
	£	Other	£
	£		£
	£		£
	£		£
	£		£
Total Project Expenditure	£8,168	Total Project Income	£4,204
Total project income B		£4,204	
Total project expenditure A		£8,168	
Project shortfall A – B		£3,964	
Award sought from Wiltshire Council Area Board		£3,964	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays		tbc	
Please give the title name of the organisations' bank account e.g. current		tbc	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

Parents will feel more confident to respond to their childrens and young peoples needs, their strategies for coping will improve, and they will feel less isolated.

b) How does your project work to promote inclusion, participation and good community relations?

Parents, children and young people will feel less isolated and will be more able to access community opportunities and activities. They will also be better able to articulate theirs and their childrens needs to others in the community, helping more understanding, tolerance and community support.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Parents of children with special needs

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Linda Cantillon-Guyatt

Date: 31/03/2011

Position in organisation: CEO

Please return your completed application to the appropriate Area Board Locality Team



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group			
Name of organisation	The Douglas Arter Centre day service SCOPE		
Contact name			
Contact address			
Contact number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table>		e-mail
	e-mail		
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2 – Your project			
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury		
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	We wish to encourage community inclusion and social integration for people with high physical and learning difficulties by running a community involvement project to work with local schools and adult groups in creating large Batik flags for public display, promoting a positive image disabled people		
Where will your project take place?	Various schools/community centres across Salisbury to be decided upon after funding raised		
When will your project take place?	May to July		
How many people will benefit from your project?	17 residents + 120+ across community		
How does your project demonstrate a direct link to the community plan for your area?	Inclusion of disabled, awareness of other people's needs, volunteering, intergenerational mixing, social integration, new skills, new experiences, etc		
Please provide a reference/page no.	community strategy plan page 22 - 26		

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 Help people achieve their own ambitions, Essence of the Big Society, help local charities/voluntary groups getting things done for themselves, seize opportunities to make a difference in their community, family/individual Well Being for the good of the community, involvement, support of those in need

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
With the current economic restrictions and changing social pressures upon our society the Douglas Arter Centre has seen a reduction in community awareness and involvement towards our residents and day visitors. Our residents and day visitors are profoundly disabled wheelchair users, many with learning difficulties, who require constant care and high staffing provision at all times.
The current social involvement trend is for our residents to always travel out to take part in community events with very little social exchange coming back from the community towards their home.
We would therefore like to invite several local groups to become more aware and associated with our residents and their restricted lifestyle through involving the groups in creating a large display of colourful Batik flags as an exciting and vibrant installation around the Douglas Arter Centre gardens. This will bring fresh community interaction directly into our resident's lives through the newly created social contacts and the movement, vibrancy and colour of the flags.

Any other information about your project.
 The Artist has reduced his workshop fees by 33% and the installation fee by 65% to enable this worthwhile project to happen.
 We plan for several of our residents to travel to some of the outreach workshops, mixing socially and working alongside the new flag creators.
 We will partner with the Salisbury Museum and Salisbury Arts Centre through their provision of "in kind" workshop space.
 We will initially work with students from a Salisbury secondary school, through a workshop provision, with those students then becoming workshop assistants during other outreach workshops, working alongside our residents and new groups through supporting the lead workshop artist.

3 - Management

How many people are involved in the management of your group/organisation? 4
Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="2"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 This is a pilot community involvement project.
 If the results justify continuation we shall approach other funding bodies with this positive outcome evidence.

If you were not awarded the full amount requested, what would be the impact on your project?

The project would probably collapse as the other funding applied for would not support a reasonable amount of additional community participation.

How will you know whether your project has made a difference in the community?

Feedback from our residents, their families and staff, feedback from new participating groups, media and publicity feedback, photos, letters, comments on the flag display over future times, requests to take part again.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

SCOPE central office
R P Tindall's Trust

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending: 2011

Month: April

Year: 2010

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£100,000 Deficit

Free reserves held:

£zero

5 - Financial information				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
	£		P/C	
Workshop fee for 6+ workshops (inc prep, finish, gdn setup)	£1,680	Own fundraising/reserves	C	£250
travel to 6 workshops	£18	Parish/town council		£
Materials, workshops	£762			£
Materials, final garden display	£440	Trusts/foundations		£
	£	R P Tindall's Trust	P	£400
	£	In kind		£
	£			£
	£	Other		£
	£	SCOPE central office	P	£400
	£			£
	£			£
	£			£
Total Project Expenditure	£2,900	Total Project Income		£1,050
Total project income B		£1,050		
Total project expenditure A		£2,900		
Project shortfall A – B		£1,850		
Award sought from Wiltshire Council Area Board		£1,850		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				
6 – Supporting information – Please enclose the following documentation				
Enclosed (please tick)				
<input type="checkbox"/> Written quotes including the one you are going to use <input type="checkbox"/> Latest inspected/audited accounts or annual report <input type="checkbox"/> Income and expenditure budget for current financial year <input checked="" type="checkbox"/> Project budget (if applicable) <input type="checkbox"/> Terms of reference/constitution/group rules <input type="checkbox"/> Evidence of ownership/lease of buildings and/or land				
For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.				

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

It will encourage the community to have a more open minded view of people with disabilities and raise awareness that people with disabilities can play a positive role in society.

b) How does your project work to promote inclusion, participation and good community relations?

The people we work for have high physical/social and learning needs, are very unrepresented within society. We feel that by our creating this fun project with people across the community this will help the public to have a more positive attitude towards people with profound disabilities.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups) Disabilities.

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
 - Equal opportunities Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Miss Carol Taylor

Date: 14/03/2011

Position in organisation: Team coordinator

Please return your completed application to the appropriate Area Board Locality Team



Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED
We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group	
Name of organisation	Circular Arts
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify
2 – Your project	
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Salisbury
Does your town/parish council know about your project?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	Community involvement project creating huge social interaction across all ages/abilities through active participation, intergenerational new skills learning, create new volunteers, all through an across city minority community involvement multi workshop project leading to a large Christmas parade
Where will your project take place?	Salisbury
When will your project take place?	Oct - Dec 2011
How many people will benefit from your project?	1,000 makers, 2,500+ in the parade
How does your project demonstrate a direct link to the community plan for your area?	Social Inclusion, Child/family Well Being, Disability living, Income support, Education, community activities, Cultural Activities, Social Impacts
Please provide a reference/page no.	Area, 13-18 21,26,27 Localism Bill

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.
 Within Localism Bill:
 help people achieve their own ambitions, Essence of the Big Society, help local charities/voluntary groups getting things done for themselves, seize opportunities to make a difference in their community, family/individual Well Being for the good of the community, involvement

How did you discover there was a need for your project and how will your project benefit your local community?
Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)
 The project has successfully developed by direct feedback and public demand over the past five years. Please see the enclosed feedback from previous user groups and previous project report. Benefits include: social involvement, intergenerational linking, new volunteer training/building (multi age), new skills learning, social interaction, taking part, team building, personal achievement, Parental involvement, street events, mass participation, cross group mixing, understanding of others social/physical issues, audience development, reduction of isolation, organisational linking for social good, Inter Age mixing, FUN! Generating happiness and enjoyment at a time of national financial depression. Extensive Media coverage that "things happen" in Salisbury. We plan include over 20 minority City groups in this project (dependant on funding) which will mean over 500 City people meeting, learning and making through the multi workshop programme, a final street lantern parade in excess of 2,500 and an estimated street audience in excess of 4,000. Priority groups targeted will include: mental health, elderly, children with issues, individual isolation, disability, young parents, families, etc

Any other information about your project.
 This is a major social inclusion, community involvement/minority engagement project across Salisbury. 95% of all users are minorities, particularly those with issues such as elderly, disability, isolation, single parents, Young Carers, Mental Health, rurally isolated children and their families, homeless in transition, Challenging behaviour youth, disabled Youth, Brain injured, etc, etc.
 The project has successfully developed by direct feedback and public demand over the past five years. Please see the enclosed feedback from previous user groups and previous project report.
 More than 40 South Wiltshire community based learning workshops will be run leading to a huge Salisbury street parade just before Christmas 2011
 The growing success of this now annual project and the proven progression of it's inclusion and minority provision has made it one of the most socially engaging community projects in the South of Wiltshire helping fulfill social, educational, volunteering and community needs

3 - Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="3"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 As with all our successful large scale community engagement projects we will start from scratch to approach numerous funding bodies, locally and across the UK. Funding is always ongoing.
 We have, so far, never managed to find a funding body who will give financial stability to any community project of this form.

If you were not awarded the full amount requested, what would be the impact on your project?

The project will collapse as no external funding could be sourced without the backing of this local council indication of support.

How will you know whether your project has made a difference in the community?

Public feedback, Media reporting, photographs, video, group feedback, individual feedback, sound interviews during the parade, project report distribution

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes No

To who have you applied for funding for this project (other than Wiltshire Council)?

Arts Council, Golbenkian Foundation, Coutts Charitable Trust, Sanctuary Housing, Austin Hope Trust, Awards for All (Lottery), Swaythling Housing Assoc, Ernest Cook Trust, Calleva Foundation, etc

Have you been successful?

Yes No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes No

If yes, please state which ones.

Amesbury, totally different project for the inclusion of isolated Rural women

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month: June

Year: 2010

A - Total income:

£58,618

B - Minus total expenditure:

£45,220

Surplus/deficit for year: (A minus B)

£13,398 for ongoing projects

Free reserves held:

£1,000

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Outreach workshop costs	£5,800	Own fundraising/reserves	c	£1,000
Materials	£2,900			£
Transport (workshops, parade, etc)	£800	Parish/town council	P	£500
insurance	£800			£
publicity	£400	Trusts/foundations		£
volunteer training	£250	RP Tindal Trust	P	£100
Office costs for the project	£450	In kind		£
Final illustrated report	£600			£
First Aid cover	£200	Other		£
	£	Mrs S Hounsome	C	£1,000
	£	Extended Schools	C	£2,000
	£	16 local groups @ £150	C	£2,400
	£	Army Welfare	P	£200
Total Project Expenditure	£12,200	Total Project Income		£7,200

Total project income B	£7,200
Total project expenditure A	£12,200
Project shortfall A – B	£5,000
Award sought from Wiltshire Council Area Board	£5,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	
Please give the title name of the organisations' bank account e.g. current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

SALISBURY AREA BOARD Forward Plan

ITEM 14

Please note: This is a working document which is subject to change due to availability of relevant officers/partners and relevant timescales.

Date	Location	Area Board Agenda Items (including officer contact details)	Cabinet Member Attending	Other items/events (provisional)
14 July 2011	Salisbury Methodist Church, St Edmunds Church Street, Salisbury	<ul style="list-style-type: none"> • <i>(Election of Chairman and Vice-Chairman)</i> • <i>(Nominations to Outside Bodies)</i> • Older People • End of Life Care • Older People's Accommodation Strategy • Queen Elizabeth II Playing Field Initiative <p>Standard items including Updates and Community Area Grants</p>	Cllr Dick Tonge – Highways and Transport	
15 Sept 2011	South Wilts Grammar School for Girls, Stratford Road, Salisbury	<ul style="list-style-type: none"> • Young People • Feedback report from Salisbury Children and Young People's Alcohol Task and Finish Group. • TBC - Housing – presentation from Graham Hogg on proposed government changes to the social • Queen Elizabeth II Playing Field Initiative - feedback <p>Standard items including Updates and Community Area Grants</p>	Cllr Jane Scott OBE (Leader of the Council)	
17 Nov 2011	The Alamein Suite, City Hall Salisbury, Malthouse Lane, Salisbury SP2 7TU	<ul style="list-style-type: none"> • Environment <p>Standard items including Updates and Community Area Grants</p>	Cllr John Thomson (Deputy Leader, Adult Care, Communities and Libraries)	

Community Area Manager: Marianna Dodd (marianna.dodd@wiltshire.gov.uk)
 Democratic Services Officer: James Hazlewood (james.hazlewood@wiltshire.gov.uk)
 Service Director: Stephanie Denovan (stephanie.denovan@wiltshire.gov.uk)

Updated: 6 April 2011

